

Department of Mental Health and Addiction Services
Southwest Connecticut Mental Health System
JOB OPPORTUNITY
Dietary Technician
SW28256
Food Services

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: State Employees

Location: Greater Bridgeport Community Mental Health Center, 1635 Central Avenue, Bridgeport, CT

Program/Unit: Food Services **Salary:** \$42,416.00 - \$55,255.00

Shift/Schedule/Hours: 1st 6:00 am - 2:00 pm, five days per week, rotating weekends, 37.5/week

Posting Date: June 3, 2015

Closing Date: June 12, 2015

Duties included but not limited to: This position plans and coordinates clinical workflow of food service line area and determines priorities; schedules, assigns, oversees and reviews staff; establishes and maintains service line area procedures; collaborates with instructors for education programs; counsels employees; conducts or assists in conducting performance evaluations; follows procedures to implement nutritional care of patients/clients on special diets; receives and interprets oral and written diet orders and indicates appropriate applications; calculates and specifies to food service workers amounts of food required for therapeutic diets and tray service; takes inventory and may assist with the ordering of food and supplies; supervises serving and distribution of trays to patient care units by making sure proper special diet coincides with tray ticket; monitors food quality, accuracy of therapeutic diets and food temperature; keeps accurate records of diet orders and trays delivered, patient food preferences and diet changes on a daily basis; communicates with management personnel of dietary department, nursing personnel and other departments as needed; maintains proper safety, sanitation and cleanliness of kitchen area and eating utensils; may operate and maintain computerized patient dietary card file; performs related duties as required.

General Experience: Two (2) years' experience in the preparation and serving of food on a large scale.

Special Experience: One (1) year of the General Experience must have been in the clinical area of a hospital or institution food service.

Substitution Allowed: Completion of courses approved by the American Dietetic Association which satisfy the requirements for an Associate's Degree in Dietary Technology may be substituted for the General Experience.

Physical Requirement: Incumbents in this class must possess adequate physical strength, stamina, physical agility and visual and auditory acuity and retain such physical fitness as to be able to perform the duties. Incumbents must be free from communicable diseases. Incumbents may be required to take a physical examination.

Working Conditions: Incumbents in this class may be required to lift moderate weights; may be exposed to some risk of injury from kitchen equipment and from patients and/or clients.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

PLEASE SEND APPLICATIONS TO:
Southwest Connecticut Mental Health System
Human Resources, 1635 Central Avenue, Bridgeport CT 06610
Fax: (203) 551-7674
Email: SWCMHS.recruit@ct.gov

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.