

Department of Mental Health and Addiction Services
Southwest Connecticut Mental Health System
JOB OPPORTUNITY
Occupational Therapist – SW104875
Hospital Services Division – Psychiatric Intensive Care Unit 1 (PICU 1)

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Public

Location: Greater Bridgeport Community Mental Health Center, 1635 Central Avenue, Bridgeport, CT 06610

Program/Unit: Hospital Services Division – Psychiatric Intensive Care Unit 1 (PICU 1)

Occupational Therapist Salary: (HC 25) \$61,971.00 - \$83,747.00

Shift/Schedule/Hours: 1st shift, 8:30 a.m. – 4:00 p.m., Monday through Friday, 35 hours per week.

Posting Date: June 3, 2015

Closing Date: June 9, 2015

Duties may include but not limited to: Within Hospital Services Division at Greater Bridgeport Community Mental Health Center the candidate will select, plan, administer and implement occupational therapy programs for training of mentally, physically and developmentally handicapped clients; administer individual and group instructions to clients in various occupational therapies including but not limited to activities of daily living, independent living skills, sensorimotor skills and performance components, psychosocial skill and performance components, therapeutic adaptations and specialized assessments; determine and carry out treatment and activities for individual clients consistent with physician prescription; assess clients educational needs; organizes new projects and methods; consult with supervisor, physicians and other professionals regarding client reactions, progress and treatment plans; recommend changes in individual client treatment; participate in training programs for professional and paraprofessional staff; attend and participate in workshops and conferences; instruct and demonstrate to clients and parents treatments to be carried on in a treatment center and at home; maintains records and prepares reports on client care and administrative matters; orders supplies; coordinates efforts of volunteers; may escort clients on trips into community; may perform duties in clients home or community settings; may act as supervisor in his/her absence; may act as a consultant, advisor or resource person to other staff, programs or units; may attend conferences, client study meetings and clinics; may maintain inventory; coordinates occupational therapy services with other disciplines such as physical, speech and rehabilitative therapies; performs related duties as required.

General Experience: Incumbents in this class must possess and maintain a license as an Occupational Therapist issued by the Connecticut State Department of Public Health in accordance with the applicable Connecticut General Statutes.

Special Requirement: Incumbents in this class, must possess, retain, and carry a valid Motor Vehicle Operator's license. Travel in the community is required.

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status or candidates who possess the general and special experience and training may apply.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions: **DMHAS employees who are lateral transfer candidates** (example: Occupational Therapist applying to an Occupational Therapist posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12). **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application. **All applicants must submit three (3) letters of supervisory reference, a copy of any license or certification and two (2) most recent performance appraisals.**

PLEASE SEND APPLICATIONS TO:
Southwest Connecticut Mental Health System
Human Resources, 1635 Central Avenue, Bridgeport, CT 06610
Fax: (203) 551-7674
Email: SWCMHS.recruit@ct.gov

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply.