

DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES
JOB OPPORTUNITY
BEHAVIORAL HEALTH CLINICAL MANAGER
Electronic Health Records

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: 410 Capitol Avenue, Hartford, CT 06106
Job Posting No: OC107929
Hours: 8:00 a.m. – 4:30 p.m., Monday – Friday, (full time, 40 hours per week)
Salary Range: \$84,284.00 - \$114,914.00
Closing Date: March 26, 2014

Duties include: Utilize data to ensure and improve quality of care for the entire client population as well as identify areas for clinical improvement by analyzing data produced from the Electronic Health Records. This position will work with senior level leaders as well as Medical Directors, Physicians and individuals of other clinical disciplines to create and implement improvements in clinical practices and policies; recommend performance improvements as well as changes in policy in the healthcare settings throughout the agency; identify changes in the system and clinical pathways; work with DMHAS facilities to understand issues and priorities and develop and implement systems of change; develop mechanisms through the EHR to continually monitor effectiveness of changes in clinical practices. This position will develop guidelines for the EHR based on certain diagnostic tools; perform continual monitoring of systems and changes to ensure improvements are made and are effective. Other duties: coordination of clinical data as it relates to specific state and federal regulations for inpatient care; develop, implement and evaluate instruments used in collection of clinical information; assess and evaluate medical and psychiatric information obtained through clinical screening procedures; evaluate discharge planning; review and implement Physician Order Entry system, especially as it relates to medication management ; develop standard business practices for system administrators and users; performs related duties as required.

General Experience:

Four (4) years of professional experience in Behavioral Health Care and a Master Degree in a clinical discipline, Public Health Administration, Health Care Administration or Hospital Administration.

Special Experience:

Two (2) years of the General Experience must have been supervising professional staff.

For state employees, this is at the level of Behavioral Health Unit Supervisor; Nurse Supervisor or Supervising Clinician.

Special Requirements: Incumbents in this class must maintain the appropriate current license for, clinical social worker, marital and family therapist, professional counselor, registered nurse, clinical psychologist or alcohol and drug counselor. Incumbent will be required to travel and must have a valid motor vehicle operator's license.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).

PLEASE SEND APPLICATION TO:

DMHAS/Office of the Commissioner

Human Resources
410 Capitol Avenue, 4th Floor
Hartford, CT 06106
Fax: (860) 418-6697
Maria.D.DeJesus@ct.gov

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

(02) Managerial