

**DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
SOUTHEASTERN MENTAL HEALTH AUTHORITY
JOB OPPORTUNITY**

DMHAS Behavioral Health Clinical Manager – Brief Care Program

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: 401 W. Thames Street, Bldg. 301, Norwich, CT
Job Posting No: SM105162
Hours: 1st shift/8:00 a.m. to 4:30 p.m./Monday thru Friday/40 hours per week
Salary: \$84,284 to 114,914 (Annually)
Closing Date: August 9, 2013

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply. Candidates who possess the general and special experience and special requirements may apply.

Duties may include but not limited to: Accountable for directing and managing the staff and operations of Brief Care, a 24 hour/7 days per week residential program, the Scheduling Staff, the agency Float Pool and provide leadership to agency nurses. This Nursing Leadership position is responsible for planning, developing, implementing, coordinating, and evaluating programming, policies and activities provided for Brief Care and to ensure that clients being referred to the program meet the appropriate level of care. Duties include oversight and/or direct clinical and administrative supervision of all professional, paraprofessional and other staff involved in the care of 15 to 16 individuals with persistent behavioral, substance use, and physical health disorders. The clients served are high-need, high-risk with complex problems often involving hospitalizations, homelessness, complex psychiatric and medical disorders and the criminal justice systems. Staff on the residential program provides skilled nursing, teaching, rehabilitation, community integration and social work recovery services for individuals who are stepping down from inpatient beds and stepping up from community settings. Facilitate transitions to the community or to help prevent unnecessary hospitalizations. The services provided on the program help reduce emergency department care, prevent unnecessary inpatient hospitalizations and provide the transition from inpatient to community settings. The Manager will ensure the adherence to the mission, goals and objectives of DMHAS, SMHA and regulatory bodies, actively participate in all Network agency activities, promote continuous quality improvement activities, develop, implement and evaluate skills training such as supervision of self-administration of medication, ensure that recovery planning and interventions are person-centered and meet the needs identified in clinical assessments and recovery plans, manage the recruitment, selection and retention of staff for the program, evaluate workforce and staff development needs and provide opportunities for training and development activities, promote cultural diversity and ensure that staff adhere to training requirements, supervise leadership staff in performance evaluations and supervision. Provides other related duties as needed.

General Experience: Four (4) years of professional experience in Behavioral Health Care and a Master Degree in a clinical discipline, Public Health Administration, Health Care Administration or Hospital Administration.

Special Experience: Two (2) years of the General Experience must have been supervising professional staff. For state employees, this is at the level of Behavioral Health Unit Supervisor; Nurse Supervisor or Supervising Clinician.

Special Requirement: **Incumbents in this class must maintain the appropriate current license for registered nurse.** Incumbents in this class are required to possess and maintain a current/valid Motor Vehicle Operator's license.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions:

Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12)

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (for example, DMHAS Behavioral Health Clinical Manager applying to a DMHAS Behavioral Health Clinical Manager posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed.
2. **DMHAS employees who are promotion/demotion candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants who meet the General Experience, Special Experience and Special Requirements** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

PLEASE SEND APPLICATIONS TO:

**Cindy Lukaszewicz, Human Resource Assistant
Southeastern Mental Health Authority
401 West Thames Street, Building 301, Norwich, CT 06360
Phone: (860) 859-4651 / FAX: (860) 859-4792
***Email: MHA-SMHA-RECRUIT@ct.gov**

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. MP-02