

**DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES
JOB OPPORTUNITY
CLINICAL SOCIAL WORKER ASSOCIATE**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: Connecticut Valley Hospital ~ Addiction Services Division ~ Merritt 2 A/B ~ Male Rehab Unit
Middletown, CT
Position Number: CV-24882
Hours: Monday through Friday ~ 8:00 a.m. to 4:00 p.m. ~ 37.5 hours per week
Salary Range: \$69,674 to \$93,963 Annually
Closing Date: September 30, 2014

Duties may include but not limited to: Independently provides highly skilled direct clinical social work treatment and/or substance abuse services to clients with complex psychological and social problems through comprehensive clinical assessments and provision of individual, family and group treatment; provides individual field work instruction and/or clinical supervision which includes instruction in use of comprehensive psychosocial assessments and current diagnostic categories, taking into consideration cultural, social, economic, medical, environmental and legal issues; develops comprehensive service plans including measurable treatment objectives; initiates consultation and collaboration with other mental health providers to improve delivery of current services and/or identify unmet needs within current service system; assists in resolution of administrative, personnel and clinical issues in program and/or agency; develops data for statistical and planning systems and/or research and publication; prepares administrative reports and suggests operational policies and procedures; oversees development and/or implementation of individual client treatment and/or service plans; may be assigned administrative oversight of research projects; may provide clinical and/or administrative leadership to program components such as crisis intervention teams, inpatient treatment teams, case management teams, psychoeducational program services, psychosocial rehabilitation and forensic services; may provide forensic evaluations and expert testimony to courts; may represent program or agency during licensing and certification inspections conducted by regulatory bodies; may represent program or agency in liaison relationships with other community agencies and resources; may provide inservice educational presentations concerning available health, mental health and human services resources and means to access them; may chair facility or community based committees that develop policies and plans to serve psychiatrically disabled individuals; may present information on mental illness and mental health services to community groups; performs related duties as required.

Eligibility Requirement: State employees who possess the general and special experience and training, currently hold the above title or those who have previously attained permanent status in the above title may apply.

General Experience: One year of experience as a licensed clinical social worker

Special Requirements: Incumbents in this class must possess and retain a license to practice clinical social work pursuant to Sec. 20-195 (m) through (r) of the Connecticut General Statutes. Incumbents in this class may be required to be a certified Substance Abuse/HIV Supervisor. Incumbents in this class must possess a valid motor vehicle license and may be required to travel.

Working Conditions: Incumbents in the class may be exposed to some risk of injury from assaultive and/or abusive clients.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions: Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Clinical Social Worker Associate applying to a Clinical Social Worker Associate posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed.
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to:

EMAIL: CVH-RECRUIT@CT.GOV ~ FAX: (860) 262-5055
Connecticut Valley Hospital
Office of Human Resources ~ ATTN: Recruitment
P.O. Box 351 ~ Middletown, CT 06457

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. P-1