

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES  
SOUTHEASTERN MENTAL HEALTH AUTHORITY  
JOB OPPORTUNITY  
**CLINICAL SOCIAL WORKER – Wellness Recovery Advocacy Program (WRAP)**

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

**Open To:** The Public  
**Location:** SMHA's Wellness Recovery Advocacy Program/401 W. Thames Street, Bldg. 301, Norwich, CT  
**Job Posting No:** SM 26013-2  
**Hours:** 1st shift/8:00am – 3:30 pm /Monday through Friday (35 hours)  
**Salary:** \$61,971.00 to \$83,747.00 (Annually)  
**Closing Date:** **September 24, 2014**

**Eligibility Requirement:** State employees who possess the general and special experience and training may apply. State employees currently holding the above title or those who have previously attained permanent status may apply. DMHAS employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

**Duties may include but not limited to:** Functions as a member of a CSP/ RP team: Provides clinical intervention as warranted to clients assigned to the team, including crisis intervention and consultation to staff. Manages a caseload of clients requiring clinical expertise in order to benefit from rehabilitation services provided by team. Develops clinical documentation including but not limited to Person Centered Recovery plans, Functional Reassessments, and other documentation as required to ensure fidelity to CSP/RP is met. Enters treatment notes and other data as required into the electronic health record. Completes conservatorship applications, attends probate hearings and treatment team meetings in the community. Assists clients in developing independent living skills by coaching, assisting, prompting and role modeling skills needed to manage independent living. Provides targeted case management services, including the observation of clients' self- administration of medications. Provides ongoing assessment of clients' needs and progress and links clients to a wide range of community resources as warranted, to increase independence and promote recovery. Functions as a liaison to community agencies and promotes collaboration between agencies. May facilitate psychosocial groups and attend SMHA committee meetings as assigned. Participates in CSP/RP group supervision and individual supervision as scheduled. Enters timesheet electronically into CORE system. Ability to use the computer independently on a daily basis .Other related duties as assigned.

**General Experience and Training:** Licensure as a clinical social worker in the State of Connecticut.

**Special Experience and Training:** Incumbents in this class must possess and retain a license to practice clinical social work pursuant to Sec. 20-105 (m) through (r) of the Connecticut General Statutes. Incumbents in this class must possess and retain a valid driver's license and may be required to travel.

**Note:** Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

**Application Instructions:**

Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12)

**To be considered for this position:**

1. **DMHAS employees who are lateral transfer candidates** (example: CSW applying to a CSW posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed.
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

Email: [MHA-SMHA-RECRUIT@ct.gov](mailto:MHA-SMHA-RECRUIT@ct.gov)  
FAX: (860) 859-4792

Southeastern Mental Health Authority  
Office of Human Resources / Attn: Recruitment  
401 West Thames Street, Building 301, Norwich, CT 06360

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. P-1