

CT VALLEY HOSPITAL
JOB OPPORTUNITY
BEHAVIORAL HEALTH PROGRAM MANAGER
ADMINISTRATIVE SUPPORT SERVICES DIVISION

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: CANDIDATES ON CURRENT EXAM LIST OR LATERAL TRANSFER
Location: Recovery Support Services
Job Posting No: CV24985
Hours: 1st shift: Monday – Friday, 8:00 a.m. to 4:30 p.m. (40 hours per week)
Salary: \$80,261 - \$109,428
Closing Date: October 22, 2014

Eligibility Requirement: This is a competitive classification. State employees currently holding the above title or those who have previously attained permanent status or candidates who have applied for and passed the Behavioral Health Program Manager examination, and therefore; on the current certification list promulgated by the Department of Administrative Services for this classification may apply.

Duties include: This position will function as the Director of Recovery Services. Provides a leadership role within Connecticut Valley Hospital for system wide program development by utilizing evidenced based recovery practices. Provides administrative/programmatic direction for special projects; assesses staff education needs in conjunction with new program initiatives and assists with the development of training programs to meet those needs. Assists in formulating policy and procedures relating to new or ongoing recovery initiatives. May manage contracts related to the development of new initiatives. Facilitates the development of policies and procedures related to recovery principles and practices. Assists in coordinating, planning and managing administrative and/or fiscal and clinical activities. May interpret and administer laws pertaining to program. Maintains contact with individuals, groups and other organizations which might impact and influence the promotion of recovery based practices. Ensures compliance with internal agency and accrediting bodies' standards; performs related duties as required.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

To be considered for this position:

All applicants must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application. Please forward as follows:

EMAIL: CVH-RECRUIT@CT.GOV ~ FAX: (860) 262-5055
Connecticut Valley Hospital
Office of Human Resources ~ ATTN: Recruitment
P.O. Box 351 ~ Middletown, CT 06457

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action Employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. MGR