

DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES

JOB OPPORTUNITY – FOR CANDIDATES ON A CURRENT EXAMINATION LIST

VOCATIONAL REHABILITATION COUNSELOR (CLIENT/PATIENT)

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

**Open To:** Candidates on current exam or lateral transfer

**Location:** Capitol Region Mental Health Center, Young Adult Services – Outpatient, 500 Vine Street, Hartford, CT

**Job Posting No:** CR – 26940-1

**Hours:** Monday through Friday ~ 8:00 a.m. – 4:30 p.m. /40 hours per week

**Salary Range:** \$60,068.00 to \$76,525.00

**Posting Dates:** December 2, 2013 through December 8, 2013

**Eligibility Requirements:** This is a competitive classification and requires an exam.

1. Candidates **must have applied for and passed** the VOCATIONAL REHABILITATION COUNSELOR (CLIENT/PATIENT) exam and be on the current certification list promulgated by the Department of Administrative Services for this classification.
2. State employees currently holding the above title or State employees who have previously attained permanent status may apply for lateral transfer.
3. Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.

**Special Requirements:** Incumbents in this class must **possess and retain** a valid motor vehicle operator's license.

**Duties may include but not limited to:** Functions as a member of a YAS Outpatient case management team that offer services to young adults with behavioral health problems and high risk behaviors, who are transitioning to more independent community living. Evaluates young adults for vocational rehabilitation services including education and employment utilizing evidenced based practices, such as IPS etc.; identifies and establishes community contacts; facilitates vocational training and retraining ; works with treatment teams to assist individual in achieving social , emotional and vocational stability; assist young adults in achieving educational and employment goals by connecting them to resources in the community and providing the necessary support and coaching; participates in rehabilitative interventions to meet clients needs; documents in the medical records and prepares reports concerning rehabilitation services rendered; administers and interprets tests pertaining to vocational abilities, and other duties as required.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**To be considered for this position:**

1. **DMHAS employees who are lateral transfer candidates** (example: Mental Health Assistant 1 applying to a Mental Health Assistant 1 posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

**PLEASE SEND APPLICATIONS TO:**

E-Mail: [crmhcrecruitment@ct.gov](mailto:crmhcrecruitment@ct.gov) OR Fax: (860) 297-0931

Ramona Sablón, Human Resources Specialist  
Capitol Region Mental Health Center – Human Resources Division  
500 Vine Street, Hartford, CT 06116

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. P-2