

DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES

JOB OPPORTUNITY

WHITING SERVICE MEDICAL DIRECTOR—CV24169

Department Medical Director

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public  
**Location:** Connecticut Valley Hospital – WHITING FORENSIC DIVISION – WHITING SERVICE  
**Job Posting No:** CV-24169  
**Hours:** 1<sup>st</sup> Shift ~ Monday through Friday ~ 8:00 a.m. to 4:30 p.m. ~ 40 hours per week  
**Salary:** \$170,257.00 - \$226,229.00  
**Closing Date:** February 10, 2014

**Duties may include but not limited to:** Directs staff, services, and programs of a designated hospital, facility, regional medical area or behavioral health program; develops, implements, and evaluates policies, goals, and objectives to ensure conformance with agency mission, goals, objectives, and statutory provisions; assists in development of programs and activities including development of medical service standards and criteria; implements new procedures and procedural revisions; determines or assists in determination of appropriate staffing levels and directs or assists in management and coordination of staff; implements staff performance review standards; maintains contact with individuals both within and outside of agency who might impact on programs and services; administers state and federal regulations pertaining to medical and psychiatric health care programs, services, and operations; participates on various committees and boards; may testify in court as needed; may conduct training; may assist agency medical director in development, implementation, and evaluation of agency wide policies, goals, and objectives; may be responsible for coordination of accreditation activities; may serve as agency liaison with external medical, behavioral health planning, advisory groups, courts, and other state medical and service agencies; may monitor contracts with medical services vendors; may participate in quality assurance studies and investigations; may develop processes and practices to improve quality and cost of patient care; performs related duties as required.

**Eligibility Requirement:** Employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

**General Experience:** Five (5) years of experience in a hospital, clinic or correctional facility as a staff psychiatrist.

**Special Requirements:** Incumbents in this class must possess a license to practice medicine and surgery in Connecticut; Incumbents in this class must possess and retain certification as a specialist in psychiatry by the American Board of Psychiatry and Neurology; Incumbents in this class must possess and maintain eligibility for participation in federal health care programs as defined in 42 U.S. 1320a-7b(f).

Managerial capacity is defined as formulating program goals and objectives, developing and implementing program procedures, initiating program policies and developing and monitoring a budget.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**To be considered for this position:**

1. **DMHAS employees who are lateral transfer candidates** (example: Mental Health Assistant 1 applying to a Mental Health Assistant 1 posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

**Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.**

EMAIL: CVH-RECRUIT@ct.gov ~ FAX: (860) 262-5055  
Connecticut Valley Hospital  
Office of Human Resources ~ ATTN: Recruitment  
P.O. Box 351 ~ Middletown, CT 06457

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at [www.ct.gov/dmhas/employmentopportunities](http://www.ct.gov/dmhas/employmentopportunities)

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. **Managerial**