

DEPARTMENT OF MOTOR VEHICLES  
JOB OPPORTUNITIES  
INFORMATION TECHNOLOGY SUBJECT MATTER EXPERT  
INFORMATION TECHNOLOGY DIVISION

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public  
**Location:** Wethersfield  
**Job Posting No:** 8355  
**Hours:** Monday – Friday, 40 Hours  
**Salary:** \$94,471 - \$120,881  
**Closing Date:** March 24, 2015

**Eligibility Requirement:**

Candidates must have applied for and **passed the IT Subject Matter Expert exam**, or be on the current certification list. State employees **currently holding the above title** or those who have previously attained permanent status may apply for lateral transfer. **Reemployment/SEBAC candidates will be given first priority.**

The Connecticut Department of Motor Vehicles is currently seeking qualified applicants to fill full-time Information Technology Subject Matter Expert position located in the Information Technology Division in Wethersfield CT. Candidates will be accountable for independently performing a full range of information technology tasks and project coordination work involving application development and systems support in an IT environment. The work schedule will be Monday – Friday.

**Required Knowledge, Skills, and Abilities:**

- Ability to translate complex subject matter for consumption by all levels of business consumers
- Demonstrated success with managing multiple sometimes unrelated project schedules and budgets
- Strong customer facing skill with extraordinary communication skills
- Gather and translate business requirements and requests to technical staff to ensure that requirements are incorporated into system design and project plans
- Ability to plan, develop and assist in the implementation of complex architectural designs that support agency information systems
- Facilitate the development of 'best practice' recommendations for policies and business processes related to the implementation of agency information systems
- Assist in the development and implementation of business continuity and disaster recovery plans
- Ability to work within a matrixed environment with accountability to Business and IT Sponsors
- Experienced in handling multiple work streams for complex IT programs including Support, Development and Transformation programs
- Reacts to project adjustments and alterations promptly and efficiently
- Ability to effectively prioritize and execute tasks in a fast-paced environment
- Must be able to learn, understand, and apply new technologies
- Support continuous improvement and optimization initiatives
- Strong ability to identify, track, report and develop mitigation for issues, risks; log key decisions, etc.
- Solid project management skills

**Preferred Skills:**

- PMP Certification
- Six Sigma / Lean Certification
- Bachelor's Degree or equivalent experience
- 10+ years of direct IT infrastructure systems development/support experience with 5+ years of IT project management experience
- Extensive knowledge and experience with IT and project management best practice methodologies (ITIL, PMP, Agile)
- Experience managing projects with development in .Net, Oracle, SQL Server, and SharePoint
- Experience in documenting business requirements and providing process improvements
- Superior leadership and collaboration skills

**Application Instructions:**

Send a cover letter, and completed application form (CT-HR-12) indicating IT Subject Matter Expert, in the examination Title Block to: The Department of Motor Vehicles, Human Resources Division, 60 State Street, Room 235, Wethersfield, CT 06161. Applications can be downloaded from the Internet at <http://das.ct.gov/employment>.

Please note: Due to the large number of expected applicants, we cannot confirm receipt of application materials. Incomplete or late application packages will not be considered.

THE CONNECTICUT DEPARTMENT OF MOTOR VEHICLES IS AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER