

DEPARTMENT OF MOTOR VEHICLES  
JOB OPPORTUNITIES  
MOTOR VEHICLE EXAMINER

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Candidates on current exam list or lateral transfer

**Location:** Branch Operations and Wethersfield Office

**Hours:** Monday – Friday, Wethersfield Office, or Tuesday – Saturday, Branch Operations

**Salary:** \$42,039.00, Starting Annual Full Time  
\$20.14, Starting Hourly Part Time

**Closing Date:** October 31, 2013

**Eligibility Requirement:** Reemployment/SEBAC candidates will be given first priority. Current Motor Vehicle Examiners on the transfer list will be considered and need not apply. Candidates must have applied for and passed the Motor Vehicle Examiner exam, and be on the current certification list for Motor Vehicle Examiner

**Knowledge, Skills and Abilities:** The agency is seeking candidates with strong customer service backgrounds and outstanding interpersonal skills. Ability to process a high volume of transactions in a timely manner and interact positively with the public is essential. Ability to review applications and supporting documents for licenses and registrations, while ensuring all information is accurate, is a necessary skill. Most positions will be responsible for processing a high amount of cash, credit, and check transactions daily. Employees in this classification must be able to verify documents and balance registers. Experience with current technology including, computers, software, and scanning equipment is preferred. For positions assigned to the Wethersfield DMV Phone Center, demonstrated ability and experience in large volume phone customer service is preferred. Fluency in a language other than English may be preferred for certain positions.

**Application Instructions:** Send a cover letter indicating location preference(s) and a completed Application for Employment (CT-HR-12) indicating MV Examiner on the Job Title line by **10/31/2013**. Mail to: Naisha Roman, Human Resources, Department of Motor Vehicles, 60 State Street, Room 235, Wethersfield, CT 06161. Applications can be downloaded at [http://das.ct.gov/HR/Forms/CT-HR-12\\_Application.pdf](http://das.ct.gov/HR/Forms/CT-HR-12_Application.pdf) . It is anticipated interviews will be scheduled over the course of the next six months, with interviews held at least one day a week.

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.