

**DEPARTMENT OF LABOR
EMPLOYMENT OPPORTUNITY
Information Technology Analyst 3 (EU 30)**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Candidates on current exam list or lateral transfer
Location: Department of Labor, 200 Folly Brook Boulevard, Wethersfield, CT 06109
Hours: 8:30 a.m. to 4:00 p.m. (35 hours weekly)
Salary: \$74,183 approximate annual salary and full benefits package*
Job Posting No: 586
Closing Date: November 8, 2013

Eligibility Requirement: Candidates must have applied for and passed the Information Technology Analyst 3 exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

EXAMPLES OF DUTIES: This is a Client Server / Web development position that has a focus on Web Technologies and responsibility for Application Integration and Content Management programs support; support and maintenance of multiple client/server and web applications; designing, developing and managing web and client/server applications for the Tax division and Unemployment Insurance (UI) division; support for the Agency's distributed computing environment by providing expertise in rapidly evolving technologies that may be deployed across multiple platforms (PC's, servers, mainframes); creating secure and agile web applications; designing, developing, testing and deploying robust web applications, while adhering to State's systems development lifecycle; coordination and management of application related projects; provides progress or status reports in accordance with directives from Senior Management; analyzes business needs and designs, develops and implements information systems solutions; provides continuity by consulting with business customer from definition of business issue through implementation of solution; develops functional requirements with customer groups; plans, recommends and creates action plans for system development and/or integration; coordinates and schedules assigned projects; coordinates resources; ensures timely completion of all phases of development project; assists in re-engineering of business systems; assists in budget development; participates in RFP process; defines work and/or data flow; designs screens, forms and reports; defines data elements; prepares time and cost estimates and initiates purchase requests for multiple projects; writes system specifications; designs and develops tables and relationships; arranges necessary hardware and software availability; responsible for application design, development and implementation of new system interfaces for applications on multiple platforms from Mainframe to client server and internet based environments; provides for preparation and maintenance of documentation and manuals necessary at customer and operational levels; coordinates and/or provides customer and/or system support as needed; coordinates training of staff and customers in use of computer systems and software packages; prepares progress reports; plans, coordinates and conducts project briefings with management and customers; exercises limited administrative responsibility over other developers and/or programmers, i.e. budget, assignments, training, supervision, review and evaluation in role of project leader; prepares program specifications and test data for own work and other staff; performs unit and/or system tests; debugs and/or corrects errors; maintains and enhances existing programs; assists in installation and support of PC hardware and software; may facilitate meetings; performs related duties as required.

Preferred Skills and Ability: Ideal candidate must be able to excel in a rapidly changing environment while developing, testing and recommending new technologies. Excellent .Net development skills, excellent oral and written communication skills. Expert experience in analyzing content areas, developing and problem solving electric content, applying interface design principles into comprehensive solutions. Experience in performing the duties of a development lead which includes coordinating and managing development tasks and activities on a project with both internal and external team members. Experience in customer relation management (CRM). Expert knowledge of Content Management/Document Imaging technologies and experience in FileNet (3-5 years experience), FileNet Capture, Right Fax (ingoing and outgoing faxing) and SharePoint collaboration. Expert knowledge of the following: the Visual Studio environment, VB.Net 2003, 2005, 2008 (5 Years experience), ASP.Net 2003, 2005, 2008 (5 years experience), .Net Framework 1.1, .Net Framework 3.5, VBScript, HTML, XML, JavaScript, Web development using .Net assemblies, DB2, SQL Server, XML, SOA Framework. In addition, experience in the following is strongly desired for this position: CSLA .Net Architecture, Crystal Reports, Team Server Foundation. Considerable knowledge in object oriented programming, relational database architecture, MS Project, MS Visio, Change Management, application design processes, system development methodologies (SDMs), Microsoft architecture and programming. Significant experience in working with complex interfaces along with and integration strategies and solutions. Experience working in a process oriented environment and have considerable documentation experience.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, an Application for Examination or Employment (CT-HR-12) and the Connecticut Department of Labor Pre-Authorization and Release form (immediately follows this job announcement) which includes a statement regarding the Guide to the Code of Ethics for Public Officials and State Employees. In addition, if you are not a Department of Labor applicant you will need to complete and sign the Addendum to the Application for Examination or Employment (CT-HR-13). Current state employees are required to submit their last two service ratings **and** copies of their last two years of attendance records (2012 & 2013). The CT-HR-12 and CT-HR-13 can be downloaded from the DAS website at <http://das.ct.gov/employment>. Application packages will not be considered without these documents. Missing or incomplete application material will not be considered. Submit via mail or fax to:

**Department of Labor
Human Resources Office
200 Folly Brook Boulevard
Wethersfield, CT 06109
FAX (860) 263-6699**

* Please note: Applicants who are not currently a state employee must start at the minimum salary. If you are choosing to fax your application, it is not necessary to also send an original copy. Due to the large number of expected applicants we cannot confirm receipt of application materials. Please do not call concerning your application.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.