

**DEPARTMENT OF LABOR  
PROMOTIONAL OPPORTUNITY  
Field Supervisor of Wage Regulation (SH26)  
Wage & Workplace Standards**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Agency Employees Only  
**Locations:** Wage & Workplace Standards Unit, 200 Folly Brook Boulevard, Wethersfield  
**Job Posting No:** 719  
**Hours:** Full-time (40 hours per week)  
**Salary:** \$71,365 - \$90,459  
**Closing Date:** April 7, 2015

**Eligibility Requirement:** Applicants must be a current Department of Labor employee. Applicants must meet the experience and training requirements as indicated below. The requirements for an applicant to be on a current examination list have been waived for this vacancy. You must indicate on your application that you meet the experience and training requirements.

**Experience and Training Requirements:** Eight (8) years of experience in the enforcement of labor-management relations, including experience conducting investigations in order to resolve disputes involving hours of work, conditions of employment and regulation of wages.

**Substitutions Allowed:**

1. College training may be substituted for the General Experience on the basis of fifteen (15) semester hours equalling one half (1/2) year of experience to a maximum of four (4) years for a Bachelor's degree.
2. A Master's degree in Public or Business Administration, Finance, or other related field may be substituted for one (1) additional year of the General Experience.
3. For State employees, one (1) year of experience as a Wage Enforcement Agent may be substituted for the General Experience.

**Duties:** Schedules, assigns, oversees and reviews the work of staff; provides staff training and assistance; conducts performance evaluations; determines priorities and plans section work; establishes and maintains section procedures; develops or makes recommendations on the development of policies and standards; acts as liaison with other operating units, agencies and outside officials regarding unit policies and procedures; prepares reports and correspondence; assists in the preparation of evidence for hearings and/or court cases; represents the Assistant Director and Director when necessary; may make public presentations before interested groups; performs related duties as required.

**Note:** Incumbents in this class may be required to travel within the State in the course of their daily work.

**Application Instructions:** Interested and qualified candidates who meet the above requirements must submit a State of Connecticut Application for Examination or Employment (CT-HR-12), and their last two service ratings. The CT-HR-12 can be downloaded from the DAS website at [http://das.ct.gov/HR/Forms/CT-HR-12\\_Application.pdf](http://das.ct.gov/HR/Forms/CT-HR-12_Application.pdf). You must list the job number (719) on your application. Applications will not be considered if incomplete, missing materials, or not received or postmarked by the above closing. Submit via mail to:

**Department of Labor-Human Resources  
200 Folly Brook Boulevard  
Wethersfield, CT 06109  
FAX NUMBER (860) 263-6699**

Please note: If you are choosing to fax your application, it is not necessary to also send an original copy. Due to the large number of expected candidates we cannot confirm receipt of application materials. Not all individuals who apply will be granted an interview.

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.