



DEPARTMENT OF TRANSPORTATION
JOB OPPORTUNITY
Transportation Planner 1 (may be filled as Connecticut Careers Trainee)
Bureau of Policy and Planning

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Candidates on current exam list
Location: DOT Administration Building, 2800 Berlin Tpke, Newington, CT 06111
Job Posting No: 31093
Hours: 40 hours per week
Salary: see salary schedule below
Closing Date: March 16, 2016, 3:00 p.m.

Position Description: The Connecticut Department of Transportation anticipates filling two (2) Transportation Planner 1 (TP1) positions (May be under filled as Connecticut Career Trainee (CCT) positions) in the Bureau of Policy and Planning, Water/Natural Resources unit at the DOT Administration Building in Newington, Connecticut. TP1 applicants must either be on the current TP1 examlist or hold the TP1 title and meet the qualifications below. These positions are full time; 40 hours per week and are open to the public. These positions are in the P-4 bargaining unit and require the possession of a valid Driver's License.

Duties in this unit include: the preparation and coordination of environmental permits and studies, conducting State and federal wetland delineations, preparing environmental permit applications, designing wetland mitigation sites, preparing monitoring reports, and coordinating with State and federal regulatory agencies.

Applicants applying for the Trainee Program: The CCT training program will be either one or two years (see Experience and Training Requirements section below). Upon successful completion of the CCT training program, the incumbent will be promoted to the target classification of Transportation Planner 1.

Preferred degrees include transportation or urban planning, civil engineering, environmental science, biology, geology, wetland ecology, soil science, geography or natural resource management. Other related disciplines that are deemed appropriate and relevant to these positions may also be considered. Interviews will be limited to those applicants whose education and skills most closely meet the requirements of each position.

MINIMUM QUALIFICATIONS REQUIRED:

KNOWLEDGE, SKILL AND ABILITY: Oral and written communication skills; ability to acquire knowledge and skills required for the target classification; ability to understand, evaluate and solve problems by exercising judgment and logic; ability to read, interpret and understand written material; ability to perform basic arithmetical computations; ability to interpret charts, graphs and tables; learning and reasoning ability; ability to establish and maintain cooperative relations with superiors, associates and general public; ability to utilize computer software.

Experience and Training Requirements:

2 year training program: Possession of a Bachelor's degree

1 year training program: Bachelor's degree plus a Master's Degree in civil engineering, transportation, urban, regional or environmental planning.

*The educational institution must be recognized by the CT Department of Higher Education as an accredited institution (www.chea.org). For foreign degrees not listed as accredited, documentation of equivalency from a recognized United States accrediting service must be submitted with your application package.

Schedule of Starting Salaries:

First Year of Training

Bachelor's degree FS-15 Step 1 (\$46,789 annually)

Master's degree FS-15 Step 2 (\$48,474 annually)

Second Year of Training FS-15 Step 5 (currently \$53,536 annually)

Transportation Planner 1 FS-22 (currently \$64,304-88,750 annually)

Note: For current state employees compensation will be in accordance with guidelines for computing salary adjustments set forth by the Department of Administrative Services, Determining Salary Upon Change in Job Class.

Application Instructions: Please submit a cover letter that describes your interest and suitability for the position with a copy of a valid Driver's license, a resume, and an application form ([State form CT-HR-12](#)). **State employees must also include copies of last two service ratings received.**

Your application must be received by March 16, 2016 at 3:00 p.m. and will not be considered complete without all required documents.

Send to: **Department of Transportation**
Bureau of Policy and Planning
Mary Petzold, Secretary 2
2800 Berlin Turnpike
Newington, CT 06131-7546
Mary.Petzold@ct.gov

The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules. Refer to the DAS website at <http://das.ct.gov> for job specification requirements. Interviews will be limited to candidates whose qualifications most closely meet the requirements of the position. Candidates with incomplete packages will not be considered for interview. The candidate pool resulting from these interviews may be used to fill future Transportation Planner 1 positions in the Bureau of Policy and Planning within one year.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities and persons with disabilities.