



# Department of ADMINISTRATIVE SERVICES Job Postings



DEPARTMENT OF TRANSPORTATION  
JOB OPPORTUNITY  
Transportation General Supervisor (Maintenance)  
Bureau of Highway Operations

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Candidates on Current Examination List or Lateral Transfer  
**Location:** District 3, (Specific Location to be determined)  
**Job Posting No:** PN# 29688  
**Hours:** 37.5 hours per week, Monday – Friday, 8 am – 4pm  
**Salary:** \$65,288 - \$85,247 annually  
**Posting Date:** May 5, 2016  
**Closing Date:** **May 20, 2016**

**Eligibility Requirement:** The Connecticut Department of Transportation currently has an anticipated Transportation General Supervisor (Maintenance) position opportunity available in the Bureau of Highway Operations, District 3. In order to be considered for this position, candidates must have applied for and passed the Transportation General Supervisor (Maintenance) exam and be on the current certification list promulgated by the Department of Administrative Service for his classification or current employees who have attained permanent status in this class may apply for lateral transfer.

**Knowledge, Skills and Abilities:** Considerable knowledge of approved methods of maintaining and improving roads including winter road maintenance and related drainage structures including snow and ice control and removal; considerable knowledge of materials and equipment used in road maintenance and construction; ability to lay out, supervise and inspect highway maintenance work. Considerable knowledge of relevant agency policies and procedures; considerable knowledge of relevant State and Federal laws, statutes and regulations; basic knowledge of first aid; considerable interpersonal skills; considerable oral and written communications skills; ability to utilize computer software; supervisory ability.

**General Experience:** Six (6) years of experience in highway maintenance.

**Special Experience:** Three (3) years of the General Experience must have been in a supervisory capacity.

**Note:** For State Employees this is interpreted at the level of Transportation Maintenance Crew Leader (Highway Maintenance) or Transportation Maintenance Crew Leader (Tree Maintenance)

**Special Requirements:** Incumbents in this class may be required by the appointing authority to possess and retain appropriate current licenses, permits and/or certifications.

**Physical Requirements:**

1. Incumbents in this class must have adequate physical strength, stamina, physical agility and visual and auditory acuity, and must maintain such physical fitness as to be able to perform the duties.
2. A physical examination may be required.

**Working Conditions:** Incumbents in this class may be exposed to extremes of weather conditions, to lifting of heavy weights, to highly dangerous road and traffic conditions, to exposure to heights when working on bridges, to poison ivy, insect bites and allergy irritants during summer months, and to loud and potentially dangerous machinery.

**Note:** The filling of these positions will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit a completed application for Examination or Employment (CT-HR12). State employees must also submit copies of their last two service ratings no later than 4:00 p.m. on Monday May 20, 2016 to:

Maureen Miller, Administrative Assistant  
DOT  
140 Pond Lily Avenue  
New Haven, CT 06515  
Fax: (203) 389-3052  
Maureen.Miller@ct.gov

**Application forms are available at the Department of Administrative Services website.** Applications must be postmarked no later than the closing date indicated above. Incomplete applications where required documentation, as indicated above, is not submitted will not be considered for this position. **The results of this interview process may be used to fill future Transportation General Supervisor (Maintenance) positions that become available at the District 3 New Haven, CT location for a period not to exceed twelve (12) months from the date of the interview or until the current Transportation General Supervisor (Maintenance) examination list expires, whichever comes first.**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.