

**DEPARTMENT OF TRANSPORTATION  
JOB OPPORTUNITY**

National Register Specialist (Archaeologist)  
Bureau of Policy and Planning

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public  
**Location:** DOT Administration Building, 2800 Berlin Tpke, Newington, CT  
**Job Posting No:** 111949  
**Hours:** 40 Hours per week  
**Salary:** AR 26 - \$76,373 to \$98,224 annual  
**Closing Date:** August 20, 2015 3:00pm

**Position Description:** The Connecticut Department of Transportation has a National Register Specialist (Archaeologist) position opportunity in the Bureau of Policy and Planning, Office of Environmental Planning, at the DOT Administration Building in Newington, Connecticut. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

The selected candidate will be responsible for performing and overseeing research needed to identify historic, archaeological and cultural resources which may be affected by transportation improvement projects. Used for determining the associated impact to these resources, and used in recommending mitigation alternatives. Assignments will include reviewing information regarding known archaeological and historic sites; evaluation of locations for archaeological sensitivity, and assessing archaeological sites for inclusion in the National Register of Historic Places

The candidate selected for this position will ensure that cultural resource issues are incorporated into the planning design construction and maintenance of Connecticut's transportation facilities. Related assignments will include historical research, and coordination with project managers, historic and archaeological consultants as well as other State and Federal regulatory agencies such as the Federal Highway Administration and the Connecticut State Historic Preservation Office. Field work will be required and travel primarily within the State will be necessary. A valid driver's license is required.

**MINIMUM QUALIFICATIONS REQUIRED**

**KNOWLEDGE, SKILL, AND ABILITY:**

Considerable knowledge of relevant State and Federal laws, statutes and regulations; considerable knowledge of principles, practices and techniques of archaeological survey, excavation and laboratory operations; knowledge of Connecticut's prehistoric, historic and industrial archaeological heritage; knowledge of basic photographic techniques; interpersonal skills; oral and written communication skills; ability to read and interpret written materials; ability to carry research to completion.

**Experience and Training Requirements:**

**General Experience:**

The minimum qualifications for this job classification are:

1. A Master's degree in archaeology, anthropology or closely related field.
2. One (1) year of full-time experience or equivalent specialized training in archaeology research, administration or management.
3. Four (4) months of supervised field and analytic experience in general North American archaeology.
4. Demonstrated ability to carry out research to completion, **and**
5. One (1) year of full-time professional experience at a supervisory level in the study of archaeological resources of the prehistoric period or one (1) year of full-time professional experience at a supervisory level in the study of archaeological resources of the historic period.

**SPECIAL REQUIREMENT:**

Incumbents in this class may be required to travel.

**NOTE:**

This position is Non-Examined in accordance with Section 5-219 of the Connecticut General Statutes which permits appointment of candidates to competitive positions without formal examination when a professional license, professional degree, accreditation or certificate is a mandatory requirement for appointment to a class.

The National Park Service is the bureau of the Department of Interior to which the Secretary of Interior has responsibility for administering the National Register Program and defines the professional qualification standards in accordance with the Code of Federal Regulations, 36 CFR Part 61 and Section 106 of the National Historical Preservation Act.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an application form CT-HR-12. **State employees must also include copies of last two service ratings received.** Your application must be received by August 20, 2015 at 3:00 p.m. and will not be considered complete without all required documents. Submit your application to:

**Department of Transportation  
Bureau of Policy and Planning  
Ms. Laura Sweet  
2800 Berlin Turnpike  
Newington, CT 06131-7546  
Email: Laura.Sweet@ct.gov  
Fax. No. 860-594-3028**

The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules. Refer to the DAS website at <http://das.ct.gov> for job specification requirements. Interviews will be limited to candidates whose qualifications most closely meet the requirements of the position. The candidate pool resulting from these interviews may be used to fill future National Register Specialist (Archaeologist) positions in the Bureau of Policy and Planning within one year.

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.