



Department of  
**ADMINISTRATIVE SERVICES**  
Job Postings



**DEPARTMENT OF TRANSPORTATION  
JOB OPPORTUNITY  
Information Technology Manager 3  
DOT Information Technology Services Division**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

Open To: The Public  
Location: Newington Headquarters  
Job Posting No: 4002  
Hours: 40 hour work week  
Salary: MP 70- \$105,623.00- \$144,021.00  
Closing Date: July 26, 2017

The DOT Information Technology Services Division, Office of the Commissioner, has a job opportunity for an Information Technology Manager 3. Within a state agency information technology division, this class is accountable for the management and direction of information systems, applications development, systems maintenance, and similar information technology functions as well as technical and support staff.

**KNOWLEDGE, SKILL AND ABILITY:**

- Plan and Deploy for Business Results, which includes the ability to develop and implement business plans, IT plans, budget plans, and human resource plans in order to maximize budget allocations, technology, personnel and other resources to meet agency and program goals.
- Lead change, which includes innovation, process improvement activities, creative problem solving, strategic thinking, and the ability to recognize and develop opportunities to grow and enhance technology services in response to customers, the changing work environment and needs.
- Focus on Results and Quality, including exercising and promoting accountability, utilizing performance metrics and measures, with the ability to analyze surveys, financial and other data, and use strategic planning and performance measurement techniques to continuously improve performance and maintain a competitive state.
- Understand Customers and Markets, which includes the ability to establish customer satisfaction and loyalty through collaborative consultative services and responsiveness to requests; forecast and conduct market analysis, keep informed on of industry trends and incorporate best practices into information technology operations.
- Lead staff and communicate effectively, coach and train employees, champion and recognize performance and growth, foster diversity and teamwork.
- Build coalitions, alliances and partnerships within and outside of the organization, be able to explain and advocate facts and ideas in an understandable, convincing and compelling manner, ability to negotiate with individuals and groups to gain cooperation and be able to identify and navigate political environments that may impact the work of the organization.
- Business knowledge, savvy, and interpretive skills to successfully apply technical, procedural and legal requirements relative to information systems and technology including development and/or review of RFP's, RFI's, MOU's, procurements and agreements in a large, active and complex information technology environment within state government.

**EXPERIENCE AND TRAINING:**

**General Experience:**

Ten (10) years of experience in computer or network administration, architecture, operations, production control, systems development, information technology analysis and planning.

**Special Experience:**

One (1) year of the General Experience must have been in a managerial capacity. **Note:** For State Employees, this is interpreted to be at the level of an Information Technology Manager 2.

**Substitutions Allowed:**

- College training in computer science, management information systems or a closely related field may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one half (1/2) year of experience to a maximum of four (4) years for a Bachelor's Degree.
- A Master's Degree in computer science, management information systems or a closely related field may be substituted for one (1) additional year of the General Experience.

**Special Requirements:**

- Incumbents assigned to positions designated to perform Information Technology Project Management may be required to possess Certification as a Project Management Professional (PMP).

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

The candidate pool resulting from these interviews may be used to fill future Information Technology Manger 3 position in the office of DOT Information Technology Services Division.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for employment [CT-HR-12](#). **State employees must also include copies of last two service ratings received.** Your application must be received by July 26, 2017 and will not be considered complete without all required documents. Send documents to:

DEPARTMENT OF TRANSPORTATION  
2800 Berlin Tpke, Newington, CT 06111  
Attn: Maribel Flores  
FAX NUMBER 860-594-3369

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.