State of Connecticut
EXAM ANNOUNCEMENT

# AGENCY PROMOTIONAL EXAMINATION

# DEPARTMENT OF TRANSPORTATION
# DEPARTMENT OF TRANSPORTATION MAINTENANCE CREW LEADER (TREE MAINTENANCE)

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| **ANNUAL SALARY: $50,662 – $64,875** | **SALARY GROUP: TC 20** | **APPLICATION CLOSING DATE: JANUARY 3, 2013** | **EXAM NO: 122070APSP** |

**PURPOSE OF CLASS**: In the Department of Transportation this class is accountable for acting as a working supervisor for an assigned group of Department of Transportation Maintainers and/or Qualified Craft Workers engaged in the maintenance and control of trees and roadside growth.

## MINIMUM QUALIFICATIONS REQUIRED

THIS PROMOTIONAL EXAMINATION IS OPEN TO ANY CURRENT EMPLOYEE OF **THE DEPARTMENT OF TRANSPORTATION** WHO BY **JANUARY 3, 2013** HAS PERMANENT STATUS IN THE CLASSIFIED SERVICE, SIX MONTHS SERVICE AT **THE DEPARTMENT OF TRANSPORTATION**, AND THE FOLLOWING EXPERIENCE AND TRAINING*:

**GENERAL EXPERIENCE:** One year of skilled experience in the maintenance and control of trees and roadside growth. [Note: For state employees the General Experience will be interpreted at the level of Department of Transportation Maintainer 3.]

**SPECIAL REQUIREMENTS:** (1) Incumbents in this class will be required to accept assignment to emergency duties including snow and ice removal as required. (2) Incumbents in this class may be required by the appointing authority to possess the appropriate current licenses or permits. (3) Appointment and retention is contingent on satisfactory completion of a proficiency test or tests administered by the department.

**PHYSICAL REQUIREMENT:** Incumbents in this class must have adequate physical strength, stamina and agility and visual and auditory acuity and must maintain such physical fitness necessary for effective performance of the duties. A physical examination may be required.

**WORKING CONDITIONS:** (1) Incumbents in this class are exposed to extremes of weather conditions, to frequent lifting of heavy weights, to highly dangerous road and traffic conditions, including exposure to heights when working on bridges, to poison ivy, insect bites and allergy irritants during summer months, and to loud and potentially dangerous machinery. (2) The appointing authority may require completion of an asbestos removal program consistent with EPA guidelines for operations and maintenance during employment in this class. Incumbents may be required to use protective equipment such as respirators and safety goggles.

**KNOWLEDGE, SKILLS AND ABILITIES (KSA's):** Knowledge of tree and shrub planting and maintenance; skill in cutting trees.

| **THE EXAMINATION WILL BE COMPOSED OF:** | **PART** | **WEIGHT** |
|---|---|---|
| **(Exam questions will cover KSA's listed above.)** | **WRITTEN** | **100%** |

## THE EXAMINATION WILL BE HELD ON TUESDAY, FEBRUARY 12, 2013.

**(Reserve the day as the exam may be scheduled in the morning or afternoon.)**

**APPLICATION PROCEDURE:** In order to be considered for admittance into this examination, you must complete all parts of the examination application (CT-HR-12) detailing how you meet the minimum experience and training requirements stated above. Make certain your application form clearly details your employment history, including job titles, dates of employment and actual job duties as well as college degrees earned and current licenses and certifications. Mail applications to DAS/Human Resources, Room 404, State Office Building, 165 Capitol Avenue, Hartford, Connecticut 06106-1658 **(Secure Fax #860-622-2910)**. If faxing materials, keep a copy of your completed application form and the fax transmittal receipt for your records. Make certain that your application form is complete and transmitted correctly and without error. Incomplete faxes or faxes received blank because pages were faxed upside down will not be accepted. Due to the large number of applications received, we cannot confirm receipt of applications. Applications must be date stamped by DAS/Human Resources or postmarked by January 3, 2013. **A separate application form must be submitted for each exam you are applying for.**

**NOTE:** Applicants who applied for the passed the recent examination for Department of Transportation Maintenance Crew Leader (Tree Maintenance) (#120620APSP) do not need to reapply. The lists from examination #120620APSP and examination #122070APSP will be consolidated.

**FORMS**: Application forms (CT-HR-12) and exam announcements are available from the Department of Administrative Services (http://.das.ct.gov/employment) or at the Department of Transportation.

**Employees in the unclassified service may be eligible to participate in promotional exams if they have previous continuous permanent status in the classified service and have current status as a state employee.*

6754 December 14, 2012

## AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, persons with disabilities and military veterans.