

**DEPARTMENT OF TRANSPORTATION  
JOB OPPORTUNITY  
SUPERVISING ACCOUNTANT**

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

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**Open To:** Candidates on a current examination list.  
**Location:** Headquarters in Newington, CT  
**Job Posting No:** 28552  
**Hours:** 8:00 am to 4:30 pm  
**Salary:** AR 29: \$82,534.00 to \$107,280.00 annual  
**Closing Date:** October 30, 2014

**Eligibility Requirement:** Candidates must have applied for and passed the Supervising Accountant examination and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer

This position is responsible for overseeing the fiscal tasks related to vendor contract payments, the collection, recording and reconciliation of revenues from Bus, Rail and Ferry operations and the review and preparation of monthly expenditure, revenue and mandated quarterly federal financial grant status reports for the Office of Rail, Office of Transit and Ridesharing and the Office of Ports and Maritime in the Bureau of Public Transportation.

**Knowledge, Skills and Abilities:** Considerable knowledge of professional accounting principles and practices; considerable knowledge of governmental accounting and budgeting; knowledge of and ability to apply relevant state and federal laws, statutes and regulations; considerable interpersonal skills; oral and written communication skills; considerable ability to evaluate and analyze accounting forms, methods and procedures and cost data; considerable ability to devise and install accounting procedures and systems; ability to evaluate and analyze accounting methods, procedures and data; supervisory ability.

**General Experience:** Eight (8) years of experience in accounting or auditing.

**Special Experience:**

One (1) year of the General Experience must have been performing the most complex accounting functions OR acting in a lead or consultative capacity at the level of Associate Accountant or Associate Accounts Examiner.

**Substitutions Allowed:** 1. College training in Accounting or a closely related field may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one-half (1/2) year of experience to a maximum of four (4) years for a Bachelor's degree.

2. A Master's degree in accounting may be substituted for one (1) additional year of the General Experience.

3. Certification in any of the following may be substituted for one (1) additional year of the General Experience: Certified Public Accountant, Certified Internal Auditor.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable. Applicants who do not submit all the requested documents will not be considered. The candidate pool resulting from these interviews may be used to fill future Supervising Accountant positions in the Bureau of Finance and Administration within twelve months.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, an Application for Employment and **State employees must include copies of their last two (2) service ratings by MAIL ONLY** postmarked no later than October 30, 2014 to:

Connecticut Department of Transportation  
Ms. Linda C. Schaedler  
Room 1441  
P.O. Box 317546  
Newington, CT 06131-7546

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.