State of Connecticut
JOB POSTING

Department of Development Services – West Region
JOB OPPORTUNITY
REPOST
DEVELOPMENTAL SERVICES ASSISTANT REGIONAL DIRECTOR (PROGRAM SERVICES)

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Public

Position: Developmental Services Assistant Regional Director (Program Services)

Location: Public Community Services Division - Waterbury

Job Posting No: 017240 **Salary:** $3,667.74/bi-weekly

Hours: 1st Shift ~ 8:30am – 5:00pm, RDO's Saturday, Sunday. (80hrs.)

Closing Date: March 23, 2012

The Department of Developmental Services – West Region is currently recruiting for one (1) full-time (40) hours DS Assistant Regional Director (Program Services). This position will report to the Regional Director of the West Region. This position manages provision of residential and day supports, including related case management, clinical services, and facilities management for over 334 individuals. The position is responsible for 3 ICF/MR Regional Centers, 3 Community Living Arrangements (CLA), 4 Respite Centers, and indirectly 4 Day Programs, and Individual Home Support Programs in locations throughout the region. Management/supervisory responsibility includes more than 570+ full and part time staff, including direct care, case management, day services, nursing, occupational and physical therapy, psychology, dietary/nutrition, facilities management, administrative/clerical, and managerial/supervisory staff. The position holds budgetary responsibility for payroll and overtime management, as well as for all other operating expenses including capital improvements, facilities management, transportation, energy and food. The position exercises responsibility for compliance with all ICF/MR federal regulations, DDS Licensing requirements, Quality System Review requirements, and actualization of DDS Mission, Five-year Plan, and forthcoming recommendations of the CT Legislative Program Review and Investigations Committee.

General Experience: Applicants must have experience in managing supports and services for persons with developmental disabilities; knowledge of principles and practices of self-determination; strong management/supervisory experience in unionized environments, strong budget/cost control experience, and thorough knowledge of / experience with federal and state regulatory requirements.

Special Requirement: Preferably QMRP Qualified. Available to work evening and weekend hours. Travel is required.

Interested candidates may submit a cover letter, resume, state application (CT-HR-12) and two (2) letters of professional references to:

Department of Developmental Services - West Region
Rowland Government Center
55 West Main Street, 4th Floor
Waterbury, CT 06702
Fax: 860-622-4951
Belinda.weaver@ct.gov

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.