

Department of Development Services – West Region
JOB OPPORTUNITY
Developmental Services Adult Services Supervisor

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: State Employees
Position: Developmental Services Adult Services Supervisor
Location: Private Division, Community Companion Home (CCH) - Cheshire
Job Posting No: 015774
Hours: 1st Shift ~ Monday – Friday 9:00am – 4:30pm, RDO's Saturday, Sunday
Salary: \$2,456.86/bi-weekly
Closing Date: September 3, 2012

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

Knowledge, Skills and Abilities: Duties consistent with the DS Adult Services Supervisor job classification. This position will assist in the overall supervision of DS Adult Services Specialist positions and the quality enhancement of Public CCH homes; development, and implementation of policies and operation procedures for the regional Public Community Companion Home Program (formerly Community Training Home); evaluate and monitor the CCH licensees performance in carrying out their regulatory responsibilities, and provide oversight for overall operation of the homes and the licensing renewal process; will assist in the development and implementation of plans of corrections in the Department of Developmental Services Community Companion Homes. Performs related duties as required.

General Experience: Eight (8) years of experience in providing direct services to persons with developmental disabilities and related conditions at least four (4) of which must have been in a professional capacity.

Special Experience: Three (3) years of the General Experience must have been in the area of day services, special education, vocational rehabilitation or an equivalent service.

Substitution Allowed: College training in special education, vocational rehabilitation, social work, mental health fields or behavioral sciences may be substituted for the General Experience based on fifteen (15) semester hours equaling one-half (1/2) year of experience to a maximum of four (4) years for a Bachelor's degree. Or A Master's degree in vocational rehabilitation, special education, psychology or behavioral sciences may be substituted for one (1) additional year of the General Experience. Two (2) years at or above the level of Developmental Services Adult Services Specialist may be substituted for the General Experience.

Special Requirement Incumbents in this class may be required to maintain CPR, PMT, Medication Administration and First Aid certificates. Travel required. Must have valid CT Driver's License.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, an Application for Employment (CT-HR-12) and a copy of your most recent performance appraisal to:

Department of Developmental Services - West Region
Rowland Government Center
55 West Main Street, 4th Floor
Waterbury, CT 06702
Attention: Belinda D. Weaver
Fax: 203-574-8857
Belinda.Weaver@ct.gov

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.