



Department of Development Services – West Region
JOB OPPORTUNITY
DS REGIONAL RESIDENTIAL MANAGER
ELLA GRASSO REGIONAL CENTER - STRATFORD

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: PUBLIC

Position: DS Regional Residential Manager – Full-Time (80 Hours Bi-weekly)

Location: Ella Grasso Regional Center - Stratford

Job Posting No: 018163

Hours: 1st Shift – Monday – Friday 8:30am – 5:00pm; Regular Days Off; Saturday, Sunday
Must be flexible based on operational needs

Salary: \$80,261.00 - \$109,428.00 (New Hires start at minimum of range)

Closing Date: March 2, 2015

EXAMINATION REQUIREMENT FOR THIS DS REGIONAL RESIDENTIAL MANAGER POSITION IS WAIVED.

Examples of Duties: Duties consistent with the Developmental Services Regional Residential Manager job description. This position provides oversight of a Regional Center that has three (3) functional units; two (2) separate Community Living Arrangements (CLAs) and one In Home Support (IHS) Program . These programs serve approximately fifty-seven (57) residents and one hundred twenty (120) plus staff. Responsibilities in supervision may include three (3) Program Supervisors, and members of the support, in the absence of the clinical supervisor. Extensive knowledge in Intermediate Care Facility (ICF) regulations is required to run the campus based portion of this caseload. Ability to work with individuals who have complex medical, behavioral, and intellectual health issues; manage and mediate complex labor / management and family situations is essential. Position also includes responsibility for managing and monitoring asset inventory including state vehicles. Will be required to be in Manager on Call rotation; performs other duties as required.

Knowledge, Skill and Ability: Knowledge of problems and needs of individuals in one of the following areas: blindness or visual impairments; children disabilities; intellectual disabilities; psychiatric disabilities; knowledge of advocacy process; knowledge of relevant state and federal laws, statutes, and regulations; knowledge of relevant agency policies and procedures; knowledge of community resources and service delivery systems; interpersonal skills; oral and written communication skills; interviewing skills; negotiating skills; ability to identify, investigate, and analyze problems and recommend effective solutions; ability to research and organize information; ability to understand and explain complex written materials.

General Experience: Considerable knowledge of and ability to apply management principles and techniques; considerable knowledge of relevant state and federal laws, statutes and regulations; considerable knowledge of residential programs for persons with mental retardation or other developmental disabilities; considerable knowledge of goals, regulations and organization of intermediate care facilities and/or systems for persons with mental retardation; knowledge of interdisciplinary approach to program planning; knowledge of human rights for persons with mental retardation; knowledge of scope of services provided by major disciplines including psychology, social work and medicine for persons with mental retardation; considerable interpersonal skills; considerable oral and written communication skills.

Special Requirement: Incumbents in this class may be required to be certified in accordance with Department of Developmental Services' regulations for the administration of medication by certified unlicensed personnel. Incumbents in this class will be required to travel. **Qualified Intellectual Disabilities Professional (QIDP) preferred.**

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Procedure for All Other Applicants: Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at www.das.state.ct.us/exam. Current State employees must also provide copies of their last two performance appraisals. Non-State employees must also provide 2 letters of reference.

All application materials must be received by 11:59 p.m. on the closing date indicated above.

Incomplete application materials will not be considered.

Send application materials to:

**Department of Developmental Services - West Region
Rowland Government Center
55 West Main Street
Waterbury, CT 06702
Attn: Recruiter
Fax: 203-574-8857**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.