

**DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION  
JOB OPPORTUNITY**

**DEPUTY DIRECTOR OF FORENSIC BIOLOGY AND DNA**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Location:** Division of Scientific Services, Forensic Science Laboratory, Meriden

**Job Posting No:** 103501

**Salary:** \$140,000 - \$160,000

**Closing Date:** **Thursday, March 28, 2013**

The Department of Emergency Services & Public Protection's Deputy Director of Forensic Biology and DNA serves as the Technical Leader of deoxyribonucleic acid (DNA) and Forensic Biology and is accountable for directing the operations of the DNA and Forensic Biology Units.

**General Duties & Responsibilities:**

Directs staff and operations of the DNA and forensic biology units; serves as Technical Leader of DNA and forensic biology sections; coordinates, plans and manages division activities; formulates program goals and objectives; formulates DNA and forensic biology policies and procedures; maintain compliance with all policies and procedures of the laboratory, Federal Bureau of Investigation (FBI), Quality Assurance Standards (QAS), American Society of Crime Laboratory Directors/Laboratory Accreditation Board (ASCLD/LAB) International, Scientific Working Group on DNA Analysis Methods (SWGDM); maintains accreditation program and CODIS requirements; interprets and administers pertinent laws; ensures all instruments and techniques are validated according to QAS guidelines; researches new methodology and modifies existing technology; evaluates staff; prepares the section budget; oversees grant administration; coordinates preparation for section annual audits; maintains contacts with individuals both within and outside of division who might impact on program activities; serves as the division representative to the Connecticut DNA Data Bank Panel; oversees the comprehensive training system to provide requisite education and training as required by accrediting organizations; manages operational concepts with LEAN and Six SIGMA to improve quality of outputs in analytical processes; provides expert testimony; performs related duties as required.

**General Experience:**

A Ph.D. in forensic science, applied genomics, biochemistry, chemistry, genetics, molecular and cell biology or a closely related field and eight (8) years of professional experience in forensic analysis of evidentiary material with significant experience in DNA.

**Special Experience:**

Three (3) years of the General Experience must have been in a supervisory capacity overseeing DNA activities, of professional forensic science laboratory personnel.

**Note: For State Employees, this is interpreted at the level of Forensic Science Examiner 3.**

**Special Requirement:**

Successful completion of the FBI auditor training is required or must be completed within six (6) months from date of hire. Incumbents in this class may be required to travel, work flexible hours and be willing to periodically undergo tests or immunizations for communicable diseases.

**Working Conditions:**

Incumbents may be exposed to communicable diseases and hazardous substances.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit a cover letter, resume, two (2) letters of professional references from current and/or previous supervisors and a [CT-HR/12](#) (State Application) & [CT-HR/13](#) (addendum). State employees must submit their two most recent performance appraisals in lieu of references by **\*Thursday, March 28, 2013, close of business** to:

**DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION**  
1111 Country Club Road, Middletown, CT 06457  
Attn: Marisa Pulito, Human Resources Specialist  
Fax: (860) 685-8356

\*Incomplete or late applications will not be considered. If faxing your packet; please do not mail the original. Please note that due to the large volume of applications received, we are unable to field phone inquiries and confirm receipt of applications.

Candidates who have been selected for employment with the Department of Emergency Services & Public Protection are subject to a detailed background investigation, including a criminal check, federal and reference checks. Selection for employment is contingent upon satisfactory completion of the background investigation.

The State of Connecticut is an Affirmative Action/Equal Employment Opportunity Employer