

EMPLOYMENT OPPORTUNITY
CENTRAL CONNECTICUT STATE UNIVERSITY

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: State Employees (see Eligibility Requirement below)
Location: Police Department
Hours: To Be Determined
Salary: \$51,489
Closing Date: February 2, 2011

EXAMPLES OF DUTIES: Investigates criminal and civil matters relative to departmental jurisdiction or precinct; investigates and assists other law enforcement agencies investigating allegations, complaints, violations or reports of suspected illegal activity involving departmental or university personnel or activities; obtains and analyzes evidence to aid in investigation or prosecution of criminal activity and/or regulatory issues; applies for and serves arrest and search warrants; serves subpoenas; presents arrestees or prisoners in court; completes bail bond forms; conducts special projects and programs; assists in training of departmental and/or law enforcement personnel; gathers and maintains law enforcement information; maintains police records; performs related duties as required. Investigates and compiles reports for the Office of the Attorney General in suits against the state involving the University; transports prisoners to state correctional centers; handles juvenile cases and completes referral forms; may make public presentations regarding crime prevention and safety; may perform Police Officer functions as required.

MINIMUM QUALIFICATIONS REQUIRED/KNOWLEDGE, SKILL AND ABILITY: Knowledge of police and security practices and procedures; knowledge of relevant state and federal laws, statutes and regulations; knowledge of techniques of criminal investigation, identification and procedures; knowledge of criminal law; knowledge of court procedures; considerable interpersonal skills; considerable oral and written communication skills; interviewing skills, considerable investigative ability; ability to lead other employees.

EXPERIENCE AND TRAINING: General Experience: Two (2) years of experience as a sworn law enforcement officer in an organized police department or within state service. **Special Requirements:** Incumbents in this class must receive and retain authority from the Commissioner of Public Safety to "arrest and present before a competent authority any person for any offense committed within his precinct." (Connecticut General Statutes, Sections 29-18 and/or 10a-142 CGS) Incumbents in this class must possess and retain a valid Connecticut Motor Vehicle Operator license, receive and retain certification consistent to selection standards pursuant to regulations and standards of the Connecticut Police Officer Standards and Training Council, and be eligible and qualified to bear arms. Incumbents in this class may be required to travel. **Character Requirement:** In addition to the checking of references and facts stated in the application, a thorough background investigation of each candidate may be made before persons are certified for permanent appointment. **Physical Requirement:** Candidates must be in good general health and must have and retain sufficient physical strength, stamina, agility, visual and auditory acuity to perform the duties of the class. Candidates may be required to pass a physical examination. **Working Conditions:** Incumbents in this class may be exposed to unpleasant and/or dangerous situations which could cause injury or loss of life.

ELIGIBILITY REQUIREMENTS:

Candidates must be on the current certification list promulgated by the Department of Administrative Services. State employees currently holding the above title or those who have previously attained permanent status in the class may apply for a lateral transfer.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

APPLICATION INSTRUCTIONS: To be considered for this position, eligible applicants must submit a cover letter referencing this posted position, a completed State application (CT-HR-12 - available at <http://das.ct.gov/employment>), and the names, titles, and phone numbers of two current professional references. **Application packages will not be considered without these documents.** Submit via mail to the below address. Applications must be postmarked by February 2, 2011. Faxes will not be accepted.

**CCSU Human Resources, Davidson Hall – Room 101, 1615 Stanley St., New Britain, CT 06050-4010.
Telephone (860) 832-1753**

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

In accordance with CSU System policy, all candidates for employment at Central CT State University are subject to a pre-employment background investigation, including criminal background check, federal sanctions, and reference checks. Selection for employment is contingent upon satisfactory completion of the background investigation.