

**DEPARTMENT OF PUBLIC HEALTH
POSTING OF VACANCY**

Director of Public Health Laboratories

POSTING DATE: September 16, 2014

CLOSING DATE: October 30, 2014

PLEASE FOLLOW THE SPECIFIC APPLICATION INSTRUCTIONS AT THE BOTTOM OF THIS PAGE

OPEN TO: Public

POSITION CONTROL NUMBER: 109703DL
APPLICATION

NOTE: THIS NUMBER MUST BE INCLUDED ON YOUR

LOCATION: 395 West Street, Rocky Hill

SHIFT/HOURS: 1st Shift/40 hours/week

SALARY GROUP/RANGE: MP 72/\$114,238- \$155,767

PREFERRED SKILLS:

- Strong multi-year experience in laboratory management, including management of a clinical laboratory performing a wide range of high complexity testing programs
- Related experience in laboratory management such as testing for newborn screening, infectious disease, emergency response, food safety and environmental health
- Experience in general management in such areas as: priority setting; developing and monitoring budgets; developing and managing grants: developing and/or applying state and federal statutes and regulations; supervising a diverse staff; developing and mentoring staff and managers; strategic and program planning; implementing organizational change; and collaborating with a wide range of internal programs and external stakeholder groups
- Knowledge and experience in initiating a new public health program or service
- Knowledge and experience in applying laboratory testing and test data to public health programs and processes, including epidemiological investigations
- Experience in representing and/or advocating for a public health program before diverse audiences, such as agency executive leadership, legislative bodies, regulatory agencies, state and federal funders, constituent groups, public health partners, healthcare providers, scientific organizations, and the public
- Experience in maintaining compliance with requirements of regulatory and standard-setting agencies, such as CLIA, EPA, FDA, Select Agent, and ISO

MINIMUM QUALIFICATIONS REQUIRED

Knowledge, Skill and Ability:

Considerable knowledge of and ability to apply management principles and techniques; considerable knowledge of relevant state and federal laws, statutes and regulations; considerable knowledge of applications of laboratory science in public health programs; considerable knowledge of epidemiological principles; knowledge of laboratory techniques in fields of medical and sanitary microbiology, analytical chemistry, radiochemistry, biochemistry and clinical investigation; knowledge of medical entomology, industrial toxicology and statistical methods for design of experiments and interpretation of experimental data; knowledge of sanitary engineering practices; basic knowledge of forensic sciences; considerable interpersonal skills; considerable oral and written communication skills.

EXPERIENCE AND TRAINING

General Experience:

Six (6) years of professional experience in a public health, clinical microbiology or chemical laboratory.

SPECIAL EXPERIENCE:

Two (2) years of the General Experience must have been administrative, managerial or consultative experience OR a combination thereof as a laboratory director with major high complexity program responsibilities in genetic and infectious diseases, organic and environmental chemistry, toxicology, epidemiology or environmental health.

SPECIAL REQUIREMENTS: **1)** Incumbents in this class must at all times meet current certification qualifications to manage and direct the laboratory personnel and performance of high complexity tests and be an operator of a laboratory in accordance with the requirements of the Clinical Laboratory Improvement Amendments (CLIA) Title 42, Part 493.1443, as they may from time to time be amended. The laboratory director must: **A)** Be a doctor of medicine or doctor of osteopathy licensed to practice medicine or osteopathy in Connecticut and be certified in anatomic or clinical pathology, or both, by the American Board of Pathology or the American Osteopathic Board of Pathology or possess qualifications that are equivalent to those required for such certification; or **B)** Be a doctor of medicine or a doctor of osteopathy licensed to practice medicine or osteopathy in Connecticut and have at least one year of laboratory training during medical residency or have at least 2 years of experience directing or supervising high complexity testing; or **C)** Hold an earned doctoral degree in a chemical, physical, biological or clinical laboratory science from an accredited institution and be certified and continue to be certified by a board approved by the Department of Public Health and Human Services for such purposes. **2)** Incumbents in this class must be willing to periodically undergo tests or immunizations for communicable diseases. **3)** Incumbents in this class may be required to travel. **4)** Incumbents in this class may be required to undergo and successfully complete security background checks.

PLEASE NOTE: This position will be filled in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions: ANYONE WISHING TO APPLY FOR THIS POSITION MUST SUBMIT A COMPLETE State of Connecticut Application Form for Examination and Employment (Form CT-HR-12), (click link for application http://das.ct.gov/HR/Forms/CT-HR-12_Application.pdf) INCLUSION OF A RESUME IS OPTIONAL. THE ORIGINAL AND ONE COPY OF ENTIRE APPLICATION PACKAGE MUST BE RECEIVED NO LATER THAN THE CLOSING DATE AT THE TOP OF THIS FORM AT:

Department of Public Health
410 Capitol Avenue, MS #13PER
PO Box 340308
Hartford, CT 06134-0308
FAX: 860-509-7184 (if faxing, only one application is necessary)
EMAIL: dph.recruitment@ct.gov

Questions regarding this process should be directed to the Human Resources Office (Recruitment Hotline, 509-7223).
THE DEPARTMENT OF PUBLIC HEALTH AIMS TO PROVIDE EQUAL OPPORTUNITY IN ALL ASPECTS OF EMPLOYMENT AND ADVANCEMENT, FOSTERING AN ENVIRONMENT COMMITTED TO SUPPORTING INDIVIDUALS IN ALL PROTECTED CLASSES.

IF YOU REQUIRE AID/ACCOMMODATION TO PARTICIPATE FULLY AND FAIRLY, PLEASE CONTACT THE AFFIRMATIVE ACTION OFFICE AT 860/509-7220.