

DEPARTMENT OF CHILDREN & FAMILIES  
JOB OPPORTUNITY  
DCF Program Director (Administrative Support/Program Services)

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

**Open To:** Candidates on a current examination list.

**Location:** Central Office

**Job Posting No:** 00043344

**Hours:** 40

**Salary Range:** \$85,099 - \$109,159

**Closing Date:** Friday January 18, 2013

This is a Durational appointment for a period of up to two years. The position will be assigned to the Office of the Commissioner and will oversee and direct major statewide (internal to DCF) change initiatives and policy development at the Department consistent with the agency's new mission by serving as the lead for the statewide Change Management Committee and 10 communities of practice (Adolescents; Early Childhood; Fatherhood; Foster Care; Intake; Nursing; Office Directors; QI Council; Systems & Clinical Directors; Worker Support). This position will develop goals and objectives for the various committees, direct and coordinate activities of the committees and will prepare and analyze management reports to gauge the effectiveness of the implementation of various change initiatives. The Program Director will coordinate these communities of practice to synchronize the agency's work towards positive outcomes at both the program and client level. Effective coordination in the implementation of initiatives is essential in the development and completion of the agency's 2014 strategic plan.

**KNOWLEDGE, SKILLS AND ABILITY:**

The position requires considerable knowledge of child welfare state and federal laws, statutes and regulations; knowledge of and ability to apply management principles and techniques; in-depth knowledge of standards of practice and administration of programs dealing with children, youth and families; knowledge of impact of cultural issues on service delivery and staff relationships; considerable interpersonal skills; considerable oral and written communication skills.

**ELIGIBILITY REQUIREMENT:**

Applicants must be on a current Program Director (Administrative) certification list or have applied and been accepted into the most recent Program Director (Administrative) exam and be on a certification list by the date of appointment.

**NOTE:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**APPLICATION INSTRUCTIONS:**

Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to Bernice Morgan, Human Resources Assistant, Department of Children and Families, 505 Hudson Street, Hartford CT 06105; Fax to (860) 707-1952.

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.