

NAUGATUCK VALLEY COMMUNITY COLLEGE
PL 16 (non-tenure track position)
EDUCATIONAL ASSISTANT (ACADEMIC ASSOCIATE)
MANUFACTURING TECHNOLOGY CENTER

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Location: Naugatuck Valley Community College

Salary: \$1,885.48 bi-weekly, plus excellent medical insurance, retirement and related fringe benefits

Closing Date: May 25, 2012

Anticipated Dates: August 2012 through June 30, 2013

This will be a special appointment of limited duration, which may be extended depending upon performance, college need and availability of funding.

Eligibility Requirement: Bachelor's degree in Manufacturing Engineering Technology or a closely allied field in addition to one to four years of related experience.

Applicants who do not meet the minimum qualifications as stated are encouraged to put in writing precisely how their background and experience have prepared them for the responsibilities of this position. They must also provide appropriate references. Exceptions to the degree requirements may be made for compelling reasons.

Responsibilities: Under the supervision of the Director or Coordinator, the Educational Assistant (Academic Associate) is responsible for providing assistance to faculty and students in assigned classroom, shop ("lab") through lab scheduling, set up, maintenance and operation and by providing tutorial assistance to students. Incumbents provide this support in the Manufacturing Technology Center.

Application Instructions: Complete position announcement and application instructions are available on the NVCC web site at: <http://www.nvcc.commnet.edu/newsevents/employment.shtml>

This appointment is for a non-permanent position. If a search for a permanent position is conducted, the college will recruit for the position and candidates may apply at that time.

All employment, if offered, is contingent upon proof of citizenship or employability under the requirement of the Immigration and Control Act (IRCA).

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.