

**EASTERN CONNECTICUT STATE UNIVERSITY
JOB OPPORTUNITY**

**MAINTENANCE SUPERVISOR 2 (CARPENTRY)
AGENCY PROMOTIONAL
FACILITIES MANAGEMENT & PLANNING**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: On the current active Maintenance Supervisor 2 (Carpentry) examination list, or permanent state employees who currently hold the title of Maintenance Supervisor 2 (Carpentry).
Location: Facilities Management & Planning, ECSU, Willimantic, CT
Job Posting No: 56809
Hours: 7:00am to 3:00pm – Monday through Friday
Salary: \$56,166.00 - \$73,454.00
Closing Date: May 9, 2014

Eligibility Requirement: Candidates on the current active agency promotional Maintenance Supervisor 2 (Carpentry) exam list or permanent state employees who have permanent status in the title of Maintenance Supervisor 2 (Carpentry). **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this vacancy.**

Example of Duties:

Schedules, assigns, oversees and reviews the work of staff; provides staff training and assistance; conducts performance evaluations; determines priorities and plans crew work; establishes and maintains crew procedures; develops or makes recommendations on the development of policies and standards; acts as liaison with other operating units, agencies and outside officials regarding unit policies and procedures; prepares reports and correspondence; performs some of the more skilled duties involved; may make plans and cost estimates of work to be done; performs related duties as required.

Knowledge, Skills and Abilities:

Considerable knowledge of modern methods and equipment involved in the trade indicated by the parenthetical of the class; considerable knowledge of relevant State and national codes and regulations; considerable interpersonal skills; considerable oral and written communication skills; skill in performing technical duties of the class; considerable ability to read and interpret specifications, blueprints, and sketches; ability to utilize computer software; supervisory ability.

Experience & Training:

Carpentry – Six (6) years of experience in Carpentry

Special Experience: Three (3) years of the General Experience must have included performing highly skilled duties in Carpentry

Special Requirements:

1. Incumbents in this class may be required to travel.
2. Incumbents in this class may be required by the appointment authority to possess and retain appropriate current licenses, permits and/or certifications.

Physical Requirements:

1. Incumbents in this class must have adequate physical strength, stamina, physical agility and visual and auditory acuity, and must maintain such physical fitness as to be able to perform the duties.
2. A physical examination may be required.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable. Individuals with Reemployment/SEBAC rights must be given first preference for this position.

Application Instructions: Interested and qualified candidates who meet the above requirements should complete an Eastern Application as well as send a cover letter, a resume, along with three letters of reference to La Shawn McBride, Office of Human Resources, Gelsi & Young Hall, 83 Windham Street, Willimantic, CT 06226. To access the application click the following link: <http://www.easternct.edu/humanresources/Emapp.pdf>

***PLEASE BE ADVISED THAT CANDIDATES WITH SEBAC/REEMPLOYMENT RIGHTS WILL HAVE PREFERENCE IN THIS PROCESS.**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.