



# STATE OF CONNECTICUT



## DEPARTMENT OF EDUCATION

### EMPLOYMENT OPPORTUNITY

#### TURNAROUND OFFICE EDUCATION CONSULTANT

#### PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS ON THE LAST PAGE

**Open to:** The Public

**Location:** 165 Capitol Avenue, Hartford, CT 06106

**Hours:** 8:30 a.m. – 4:30 p.m.

**Job Posting#:** 88720 – File #881

**Salary Range:** \$97,041 - \$123,971

**Closing Date:** February 11, 2016

\* New hires to state employment start at the minimum of the above salary range.

The Connecticut State Department of Education is currently recruiting for an Education Consultant in the Turnaround Office.

#### GENERAL STATEMENT OF DUTIES:

The Education Consultant will serve as a School Turnaround Consultant as a member of the Turnaround Office's field team. The incumbent will support and enable school turnaround efforts, focusing on the Commissioner's Network, federal School Improvement Grant (SIG) program, and schools identified for intervention through the state's ESEA flexibility request. The School Turnaround Consultant will provide embedded, capacity-building support in a portfolio of low-performing schools.

#### EXAMPLE OF DUTIES:

- Serve as the Turnaround Office's liaison with Alliance Districts, Commissioner's Network Schools, fulfilling requirements of Connecticut's ESEA flexibility request, and federally funded SIG schools;
- Coordinate and conduct school quality reviews in the state's turnaround schools;
- Maintain relationships with a portfolio of low-performing schools, providing leadership and capacity-building support to school teams around the successful implementation of their turnaround plans;
- Promote the successful expansion of the Commissioner's Network, serving as the Commissioner's designee on local planning Turnaround Committees, as assigned;
- Support school planning efforts, including by maintaining an intimate knowledge of innovative and research-based best practices, particularly around teacher and leader effectiveness, use of time, academic reforms, family and community engagement, school climate, and use of data;
- Monitor the implementation of school turnaround plans, identifying opportunities where schools would benefit from additional resources and support;
- Maintain a close eye on leading and lagging indicators of school progress over time; addressing data trends with school and district leaders in a timely manner;
- Provide regular reports to Turnaround Office leadership on school progress, challenges, and strategies/interventions;
- Design and execute professional development opportunities, promote best practice sharing, and develop a community of practice within the SDE turnaround staff, as well as across Commissioner's Network, and other turnaround schools;
- Develop and implement systems of support and monitor for SIG and other turnaround schools;
- Create opportunities for cross-site learning across schools;

- Provide support and mentoring for School Turnaround Specialists, as assigned;
- Support CSDE special projects and strategic initiatives, as assigned;
- Work collaboratively with other members of the field team to elevate and share best practices across districts, and identify and troubleshoot common challenges.

**QUALIFICATIONS:**

**Knowledge, Skills, Ability:**

Thorough knowledge of the philosophy and methods of education with particular reference to turnaround school models and school improvement models; demonstrated effective teaching skill; demonstrated skills in communication, organization, and project management.

**Minimum Experience and Training Required:**

An earned advanced degree and eight (8) years of relevant professional experience or in lieu thereof an equivalent combination of experience and training as approved by the appointing authority.

**Preferred Experience and Training:**

Ten years of successful teaching experience with demonstrable student achievement; five (5) or more years of experience in an Alliance District. Professional experience in a public school or district setting with considerable experience in school turnaround or improvement. Extensive experience managing wraparound programs, delivering professional development and technical assistance to educators in Alliance Districts. Background in family engagement and community outreach preferred. Prefer candidates with exceptional project management skills.

**APPLICATION PROCEDURE:**

Interested candidates should reference announcement #881, submit a letter of application and resume with details of experience and training, the names and contact information for three (3) pertinent professional references and an Application for Examination or Employment (CT-HR-12) which may be obtained from the Department of Education website at <http://www.sde.ct.gov> to: **Ms. Irma Francis, 165 Capitol Avenue, Room 249, Hartford, CT 06106, Tel. # 860 713-6778.** **All required documents must be submitted by close of business on the closing date to be considered for interview.**

**Closing date for applications: February 11, 2016**

**Anticipated date of employment: Immediate upon selection**

**Please note: Applications must be submitted via U.S. Mail or hand delivered only.**

The Connecticut State Department of Education is committed to a policy of equal opportunity/affirmative action for all qualified persons. The Connecticut State Department of Education does not discriminate in any employment practice, education program, or educational activity on the basis of **race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. The Connecticut State Department of Education does not unlawfully discriminate in employment and licensing against qualified persons with a prior criminal conviction.** Inquiries regarding the Connecticut State Department of Education’s nondiscrimination policies should be directed to: Levy Gillespie, Equal Employment Opportunity Director/American with Disabilities Act Coordinator, Connecticut State Department of Education, 25 Industrial Park Road, Middletown, CT 06457, 860-807-2071, [Levy.Gillespie@ct.gov](mailto:Levy.Gillespie@ct.gov).

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