



EXAMINATION OPEN TO THE PUBLIC

**ENVIRONMENTAL PROTECTION FISH HATCHERY
SUPERVISOR 2**

ANNUAL SALARY: \$59,281 **SALARY GROUP: ES 25** **APPLICATION CLOSING DATE: NOVEMBER 26, 2012** **EXAM NO: 121870OCMC**

SPECIAL APPLICATION AND EXAMINATION INSTRUCTIONS APPEAR BELOW

PURPOSE OF CLASS: In the Department of Energy and Environmental Protection, this class is accountable for supervising the operation and maintenance of a large automated State Fish Hatchery.

MINIMUM QUALIFICATIONS REQUIRED

IN ORDER TO BE CONSIDERED FOR ADMITTANCE INTO THIS EXAMINATION, YOU MUST INDICATE ON YOUR APPLICATION THAT YOU HAVE THE FOLLOWING EXPERIENCE AND TRAINING BY NOVEMBER 26, 2012:

GENERAL EXPERIENCE: Six years' experience in the care and propagation of fish.

SPECIAL EXPERIENCE: One year of the General Experience must have been in a supervisory capacity in the care and propagation of fish. [Note: For State employees, supervisory experience will be interpreted at or above the level of Environmental Protection Fish Hatchery Supervisor 1.]

SUBSTITUTION ALLOWED: College training in fishery science may be substituted for the General Experience on the basis of fifteen semester hours equaling one-half year of experience to a maximum of four years for a Bachelor's degree.

SPECIAL REQUIREMENT: Incumbents in this class may be required to live on site.

PHYSICAL REQUIREMENT: Incumbents in this class must have sufficient strength, stamina and ability to perform assigned duties.

WORKING CONDITIONS: Incumbents in this class may be exposed to some danger of injury or physical harm from environmental conditions and to a moderate degree of discomfort from year-round weather conditions.

KNOWLEDGE, SKILLS AND ABILITIES: Considerable knowledge of relevant agency policies and procedures; considerable knowledge of relevant State and Federal laws, statutes and regulations; considerable knowledge of approved methods and techniques of modern fish culture; knowledge of diseases of fish and their treatment; knowledge of plumbing, pumps, generators, painting and carpentry; considerable interpersonal skills; oral and written communication skills; considerable ability to maintain records; supervisory ability.

THE EXAMINATION WILL BE COMPOSED OF:	<u>PART</u>	<u>WEIGHT</u>
	EXPERIENCE AND TRAINING	100%

APPLICATION AND EXAMINATION PROCEDURE: In order to be considered for admittance into this examination, you must complete all parts of the examination application (CT-HR-12) detailing how you meet the minimum experience and training requirements stated above. Make certain your application form clearly details your employment history, including job titles, dates of employment, hours worked per week and actual job duties as well as college degrees earned and current licenses and certifications. **THIS MATERIAL WILL CONSTITUTE THE EXAMINATION FOR THIS CLASS. Your examination will only be scored if you meet the minimum experience and training requirements outlined above and your completed application form is date stamped by DAS/Human Resources or postmarked by November 26, 2012. A separate application form must be submitted for each exam you are applying for.** Mail applications to DAS/Human Resources, Room 404, 165 Capitol Avenue, Hartford, CT. 06106-1658 (Secure Fax #860-622-2875). If faxing materials make certain that your application form is complete and transmitted correctly and without error. Keep a copy of your completed application package and fax transmittal receipt for your records. Incomplete faxes or faxes received blank because pages were faxed upside down will not be accepted. Due to the large number of applications received, we cannot confirm receipt of applications. **Examination scores will be mailed by January 7, 2013.**

FORMS: Application forms (CT-HR-12) and exam announcements are available from the Department of Administrative Services (<http://das.ct.gov/employment>) or at the Offices of the Connecticut State Job Centers.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, persons with disabilities and military veterans.