

**STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
JOB OPPORTUNITY**

EXECUTIVE DIRECTOR - CRIMINAL JUSTICE INFORMATION SYSTEM GOVERNING BOARD (CJIS)

Job location: Criminal Justice Information System Governing Board, 55 Farmington Avenue, Hartford

Closing Date: May 1, 2017

The Criminal Justice Information System Governing Board is responsible for designing and implementing a comprehensive, state-wide information technology system to facilitate the immediate, seamless and comprehensive sharing of information among all state agencies, departments, boards and commissions having any cognizance over matters relating to law enforcement and criminal justice, and organized local police departments and law enforcement officials. The State of Connecticut, Department of Emergency Services and Public Protection provides administrative support to the CJIS Board.

The Executive Director is appointed by the Criminal Justice Information System Governing Board in accordance with Section 54-142q (e) of the Connecticut General Statutes and serves at the pleasure of the board. This is an unclassified appointed position assigned to the Executive pay plan.

The Executive Director executes the plans, maintains the policies and adheres to the direction for the efficient operation and integration of the Criminal Justice Information Systems (CJIS) as provided by the governing board. The Executive Director will collaborate with the Department of Emergency Services and Public Protection Chief Information Technology Officer (DESPP CITO), ensuring efficient system integration and alignment. The Executive Director, in consultation with the DESPP CITO, provides status reports to the Criminal Justice Information System Governing Board and General Assembly, as needed.

The Criminal Justice Information System (CJIS) Executive Director shall oversee the management and business alignment of a statewide information technology system consisting of the Connecticut Information Sharing System (CISS), Connecticut Impaired Driver Records Information System (CIDRIS), Offender Based Tracking System (OBTS), and the Connecticut Racial Profiling Prohibition Project which shall facilitate the sharing of law enforcement and criminal justice information between state agencies, boards and commissions having cognizance over matters relating to law enforcement and criminal justice, and organized local police departments.

Duties include but are not limited to:

Coordination of criminal justice information applications within the scope of CJIS; provides assistance to the CJIS governing board in the development and maintenance of plans and policies; assists CJIS governing board with the establishment of standards and procedures used by agencies to ensure user interoperability of such systems including authorization of access to and security of information systems; oversees all planning functions including implementation of an agency technical architecture plan for a comprehensive integrated information system; and provides oversight of consultants assigned to CJIS projects. Performing related duties as required.

Preferred Experience and Training:

All candidates should have proven leadership, a team vision, system implementation and relationship management experience. Experience and other qualifications include:

- At least 10 years of management experience; track record of effectively leading a performance and outcomes-based organization and IT technical staff; ability to point to specific examples of having developed and operationalized strategies that have launched a new shared services organization;
- Minimum of a Bachelor Degree, Master level-degree preferred.
- Demonstrated ability in multi-system integration and data-driven program evaluation, excellence in organizational management with the ability to mentor staff and develop high-performance teams, set and achieve strategic objectives, and develop and manage within a budget;
- Past success working with multi-stakeholder organizations with the ability to build trusted relationships;
- Strong written and verbal communication skills; a persuasive and effective communicator with excellent interpersonal and multidisciplinary project skills;
- Action-oriented, adaptable, and innovative approach to business planning; ability to work effectively in collaboration with diverse groups of people; and
- Demonstrated ability to successfully lead Information Technology projects from concept through to implementation.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Lucas Associates, Inc. (DBA: Lucas Group) has been retained for this Executive Director recruitment. Interested and qualified candidates who meet the above requirements must submit a cover letter, resume, [CT HR 12](#) (State of Connecticut Application), [CT HR 13](#) (State of Connecticut Addendum), and two (2) letters of professional references from current and/or previous supervisors. State of Connecticut employees must submit two most recent performance appraisals in lieu of references by Monday, May 1, 2017, **close of business**.

To apply for this Executive Director position, click on the link below, once in the job portal candidates will be prompted to create a profile and submit resumes, the State of Connecticut forms [CT HR 12](#) (State of Connecticut Application) and [CT HR 13](#) (State of Connecticut Addendum), and references or appraisals, as required.

<http://www.maxhire.net/cp/?E5546A361D43515B7A521D6539561E62012A3348>

Candidates may also forward all required documents via fax to 212-599-2014, ATTN: Magdalena Gyerko, Lucas Associates, Inc. DBA Lucas Group.

Candidates will receive a receipt of application and those who meet the job requirements will be contacted by the Lucas Group within 24 business hours by telephone.

For additional questions you may contact:

Magdalena Gyerko
Lucas Associates, Inc. DBA Lucas Group
Senior Partner, Information Technology
Direct: 212.293.6920
Fax: 212-599-2014
Email: mgyerko@lucasgroup.com

Candidates who have been selected for employment with the State of Connecticut, Department of Emergency Services & Public Protection are subject to a detailed background investigation, including a fingerprint supported state and federal criminal history records check along with reference checks. Selection for employment is contingent upon satisfactory completion of the background investigation.

The State of Connecticut is an Affirmative Action/ Equal Employment Opportunity Employer.

If you are requesting special accommodations under the provisions of the Americans with Disabilities Act, (ADA), please contact Daphne Lewis, Equal -Employment Opportunity Specialist 1 at (860) 685-8657, or Daphne.Lewis@ct.gov