



AGENCY PROMOTIONAL EXAMINATION
DEPARTMENT OF CONSTRUCTION SERVICES
FIRE AND LIFE SAFETY SUPERVISOR

ANNUAL \$56,519 SALARY **SALARY** **APPLICATION CLOSING** **EXAM**
SALARY: \$81,492 **GROUP: ES 24** **DATE: JULY 31, 2012** **NO: 121270APDM**

SPECIAL APPLICATION AND EXAMINATION INSTRUCTIONS APPEAR BELOW

PURPOSE OF CLASS: In the Department of Construction Services, Office of the State Fire Marshal this class is accountable for supervising staff engaged in the application of the State Fire Safety Code, adopted referenced national standards and applicable state and federal statutes.

MINIMUM QUALIFICATIONS REQUIRED

THIS PROMOTIONAL EXAMINATION IS OPEN TO ANY **CURRENT** EMPLOYEE OF THE **DEPARTMENT OF CONSTRUCTION SERVICES** WHO BY **JULY 31, 2012** HAS PERMANENT STATUS IN THE CLASSIFIED SERVICE*, SIX MONTHS SERVICE AT THE **DEPARTMENT OF CONSTRUCTION SERVICES**, AND THE FOLLOWING EXPERIENCE AND TRAINING:

GENERAL EXPERIENCE: Eight years' general experience in fire code compliance plan review and inspection of buildings.

SPECIAL EXPERIENCE: Four years of the General Experience must have been in the inspection and review of plans and specifications for fire code compliance on large scale building projects. [Note: Large scale building projects will be interpreted as buildings exceeding 12,000 square feet in size and more than one story in height not including apartment buildings and single family residences.]

SUBSTITUTION ALLOWED: College training in architecture, mechanical or civil engineering or related courses in fire technology, fire and life safety systems design or a related discipline may be substituted for the General Experience on the basis of fifteen semester hours equaling one-half year of experience to a maximum of four years for a Bachelor's degree.

SPECIAL REQUIREMENTS: (1) Incumbents in this class must be currently certified by the State Fire Marshal as a Fire Marshal or Deputy Fire Marshal or Fire Inspector OR must successfully complete the first program offered after appointment. (2) Incumbents in this class must complete ninety hours of job related continuing education every three years in accordance with Chapter 541 of the Connecticut General Statutes. (3) Incumbents in this class may be required to travel.

PHYSICAL REQUIREMENT: Incumbents in this class must maintain sufficient strength, stamina and agility to effectively perform assigned duties.

KNOWLEDGE, SKILLS AND ABILITIES: Considerable knowledge of and ability to interpret and apply building construction standards, fire and life safety codes, adopted referenced national standards, standard tests for construction materials and fire rating and applicable state and federal statutes; considerable knowledge of and ability to review complex architectural and engineering plans and specifications for large scale building projects including engineered fire and life safety protection systems and concepts; considerable knowledge of relevant agency policies and procedures; considerable knowledge of relevant state and federal laws, statutes and regulations; considerable knowledge of basic engineering and architectural principles, practices and methods of building design and construction; considerable knowledge of inspection practices; considerable knowledge of fire suppression and investigation methods; knowledge of building materials and equipment; considerable interpersonal skills; considerable oral and written communication skills; ability to prepare and present technical material for training programs or public speaking engagements; supervisory ability.

THE EXAMINATION WILL BE COMPOSED OF:

PART	WEIGHT
EXPERIENCE AND TRAINING	100%

APPLICATION/EXAMINATION INSTRUCTIONS: In order to be considered for admittance into this examination, you must complete all parts of the examination application (CT-HR-12) detailing how you meet the minimum experience and training requirements stated above. Make certain your application form clearly details your employment history, including job titles, dates of employment, hours worked per week and actual job duties as well as college degrees earned and current licenses and certifications. **THIS MATERIAL WILL CONSTITUTE THE EXAMINATION FOR THIS CLASS. Your examination will only be scored if you meet the minimum experience and training requirements outlined above and your completed application form is date stamped by DAS/Human Resources or postmarked by July 31, 2012. A separate application form must be submitted for each exam you are applying for. Mail applications to DAS/Human Resources, Room 404, 165 Capitol Avenue, Hartford, CT. 06106-1658 (Secure Fax #860-622-2910).** If faxing materials make certain that your application form is complete and transmitted correctly and without error. Keep a copy of your completed application package and fax transmittal receipt for your records. Incomplete faxes or faxes received blank because pages were faxed upside down will not be accepted. Due to the large number of applications received, we cannot confirm receipt of applications. **Examination scores will be mailed by September 13, 2012.**

FORMS: Application forms (CT-HR-12) and exam announcements are available from the Department of Administrative Services (<http://das.ct.gov/employment>) and at the Department of Construction Services.

**Employees in the unclassified service may be eligible to participate in promotional exams if they have previous permanent status in the classified service and have current status as a state employee*

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, persons with disabilities and military veterans.