

DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
JOB OPPORTUNITY
FORENSIC SCIENCE EXAMINER 3

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: **Candidates on current exam certification list**
Location: Forensic Laboratory (Administrative & Support), Meriden
Job Posting No: 5525
Salary: \$73,528 - \$98,920 (New hires to state employment start at the minimum salary range)
Closing Date: **Thursday, May 30, 2013**

In the Department of Emergency Services and Public Protection, Division of Scientific Services, this class is accountable for supervising the activities and operations of a section engaged in selecting and conducting a variety of highly complex tests to analyze physical evidence. This candidate will serve as Supervisor of Laboratory Support facilitating assignment of casework throughout the Division, supervise operation of LIMS system and oversee outsourcing of physical evidence to outside vendors.

Eligibility Requirement:

Candidates must have applied for and passed the Forensic Science Examiner 3 exam and be on the current certification list promulgated by the Department of Administrative Services. State employees currently holding the Forensic Science Examiner 3 or those who have previously attained permanent status in this class may apply for a lateral transfer. Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.

Examples of duties:

Schedules, assigns, oversees and reviews work of staff and laboratory operations; provides staff training and assistance; conducts performance evaluations; determines priorities and plans unit work; establishes and maintains unit procedures and quality assurance/control programs; develops or makes recommendations on the development of policies and standards; acts as liaison with other operating units, agencies and outside officials regarding unit policies and procedures; prepares complex comprehensive reports and correspondence; maintains instrumentation and equipment and safeguards laboratory physical evidence; maintains chemicals, supplies and inventory; ensures laboratory safety; conducts proficiency testing; attends court trials to evaluate testimony of subordinates; assists in the preparation and presentation of the laboratory program budget; handles the most complex cases in the section; serves as State Police scientific representative; testifies in court as an expert witness and before legislative bodies; carries out advanced scientific research in appropriate fields; maintains building security; performs related duties as required.

Knowledge, Skills and Abilities:

Considerable knowledge of relevant agency policies and procedures; considerable knowledge of relevant state and federal laws, statutes and regulations; considerable knowledge of current laboratory facilities, methods, equipment, instrumentation and material; considerable knowledge of modern methods of criminal investigations and identification; considerable knowledge of applicable techniques and procedures for analyzing evidentiary materials; considerable knowledge of physical laboratory instrumentation, documents, firearms, fingerprints and crime reconstruction techniques; considerable interpersonal skills; considerable oral and written communication skills; ability to independently conduct technical, analytical, consultative, and research activities; ability to utilize computer software; ability to act as an expert witness in a court of law on complex and sensitive cases; ability to reconstruct crime scenes; supervisory ability.

Special Requirement:

1. Incumbents in this class may be required to work flexible hours.
2. Incumbents in this class may be required to travel.

Working Conditions:

Incumbents may be exposed to communicable diseases and hazardous substances.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion rules.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a resume, cover letter, CT-HR/12 (State Application) & CT-HR/13 (Addendum), and two (2) letters of professional references from current and/or previous supervisors. State employees must submit two most recent performance appraisals in lieu of references by ***Thursday, May 30, 2013, close of business** to:

The Department of Emergency Services & Public Protection
1111 Country Club Road, Middletown, CT 06457-9294
Attn: Marisa Pulito, Human Resources Specialist
Fax: (860) 685 – 8356

***Incomplete or late application packages will not be considered**

If faxing your packet; original to be mailed. Please note that due to the large volume of applications received, we are unable confirm receipt of applications.

Candidates who have been selected for employment with the Department of Emergency Services & Public Protection are subject to a detailed background investigation, including a criminal check, federal and reference checks. Selection for employment is contingent upon satisfactory completion of the background investigation.

The State of Connecticut is an Affirmative Action/ Equal Employment Opportunity Employer