



State of Connecticut  
**EXAM ANNOUNCEMENT**

**AGENCY PROMOTIONAL EXAMINATION**  
**OFFICE OF THE CHIEF MEDICAL EXAMINER**  
**FORENSIC TECHNICIAN SUPERVISOR**

**ANNUAL SALARY:** \$46,946  
**SALARY:** \$62,757  
**SALARY GROUP:** HN 18  
**APPLICATION CLOSING DATE:** **MAY 4, 2016**  
**EXAM NO:** 160420APFD

**[SPECIAL APPLICATION AND EXAMINATION INSTRUCTIONS APPEAR BELOW](#)**

**PURPOSE OF CLASS:** In the office of the Chief Medical Examiner this class is accountable for acting as a working supervisor for a staff of Forensic Technicians engaged in performing special duties related to the autopsy service and postmortem medicolegal death investigations.

**MINIMUM QUALIFICATIONS REQUIRED**

THIS **AGENCY PROMOTIONAL EXAMINATION** IS OPEN TO ANY **CURRENT** EMPLOYEE OF THE **OFFICE OF THE CHIEF MEDICAL EXAMINER** WHO BY **MAY 4, 2016** HAS PERMANENT STATE STATUS\*, SIX MONTHS SERVICE IN THE **OFFICE OF THE CHIEF MEDICAL EXAMINER**, AND THE FOLLOWING EXPERIENCE AND TRAINING:

**GENERAL EXPERIENCE:** Four years' experience related to postmortem examinations and anatomic pathology.

**SPECIAL EXPERIENCE:** Two years of the General Experience must have been at the level of Forensic Technician 2.

**SUBSTITUTION ALLOWED:** College training in the biological or physical sciences or training as a licensed embalmer may be substituted for the General experience on the basis of fifteen semester hours equaling one-half year of experience to a maximum of two years.

**SPECIAL REQUIREMENTS:** (1) Incumbents in this class must possess and retain a current valid Connecticut Motor Vehicle Operator's License. (2) Incumbents in this class may be required to travel. Incumbents must be available for calls on an emergency basis.

**PHYSICAL REQUIREMENTS:** Incumbents in this class must be willing to undergo periodic tests or immunizations for communicable diseases as necessary.

**WORKING CONDITIONS:** Incumbents in this class will be required to lift bodies; will be exposed to disagreeable conditions.

**KNOWLEDGE, SKILLS AND ABILITIES:** Considerable knowledge of gross human anatomy; considerable knowledge of practices, techniques and terminology of anatomic and forensic pathology; considerable interpersonal skills; oral and written communication skills; ability to use surgical instruments and related equipment needed to perform autopsies; supervisory ability.

**THE EXAMINATION WILL BE COMPOSED OF:**

<b>PART</b>	<b>WEIGHT</b>
<b>EXPERIENCE AND TRAINING</b>	<b>100%</b>

**APPLICATION/EXAMINATION INSTRUCTIONS:** In order to be considered for admittance into this examination, you must complete all parts of the examination application (CT-HR-12) detailing how you meet the minimum experience and training requirements stated above. Make certain your application form clearly details your employment history, including job titles, dates of employment and actual job duties as well as college degrees earned and current licenses and certifications. **THIS MATERIAL WILL CONSTITUTE THE EXAMINATION FOR THIS CLASS.** Your examination will only be scored if you meet the minimum experience and training requirements outlined above and your completed application form is date stamped by DAS/Human Resources or postmarked by **MAY 4, 2016**. Mail your application to DAS/Human Resources, Room 404, State Office Building, 165 Capitol Avenue, Hartford, CT 06106-1658 (**Secure Fax #860-622-2910**). **If faxing materials, keep a copy of your completed application form and exam materials and the fax transmittal receipt for your records. Make certain that your application form and exam materials are complete and transmitted correctly and without error. Incomplete faxes or faxes received blank because pages were faxed upside down will not be accepted.** Due to the large number of applications received, we cannot confirm receipt of applications. **Examination scores will be mailed by JUNE 14, 2016. A separate application form must be submitted for each exam you are applying for.**

**FORMS:** Application forms ([CT-HR-12](#)) and exam announcements are available from the Department of Administrative Services (<http://das.ct.gov/employment>) and at the Office of The Chief Medical Examiner.

*\*For employees in the classified service, permanent status is obtained after successful completion of a working test period. For employees in the unclassified service, permanent status is obtained after serving in a position for at least six months (full time or full time equivalent).*

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, persons with disabilities and military veterans.