

**Connecticut General Assembly  
JOB OPPORTUNITY  
Press Secretary**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public  
**Location:** Hartford  
**Hours:** Full-Time  
**Salary:** Commensurate with experience  
**Closing Date:** August 1, 2014

**General Knowledge:**

The Connecticut House Republican Office is seeking a Press Secretary to help work on the day-to-day operations of the communications department.

**Preferred Skills and Ability:**

Ideal candidates are strong writers, proactive, and hardworking. Must have the ability to multi-task and meet tight deadlines, work well on a team, and have an acute attention to detail. General understanding of state government processes and experience in graphic design are a plus.

**General Experience:**

Responsibilities include writing press releases, e-newsletters, and other press materials; assisting with pitching reporters; helping set up events; monitoring daily news items; updating legislator websites; and other daily duties working directly with state legislators.

**Application Instructions:**

Please send a resume, cover letter, and three brief writing samples by August 1, 2014 to: HRO Press Secretary Search Committee, Room 4200, Legislative Office Building, Hartford, CT 06106 or reply online at [HROEmployment@cga.ct.gov](mailto:HROEmployment@cga.ct.gov)

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.