

- POSITION:** **PROGRAM DIRECTOR OF ADVANCED MANUFACTURING CENTER**
Full-time, 12-Month, Tenure-Track Position
- ANTICIPATED START DATE:** April 2015
- MINIMUM QUALIFICATIONS:** Master's Degree in a field closely related to manufacturing together with two to five years of related experience. ***Applicants who do not meet the minimum qualifications are encouraged to put in writing precisely how their background and experience have prepared them for the responsibilities of this position and provide appropriate references.***
- The successful candidate should demonstrate the following:
- A knowledge of manufacturing operations and a passion for teaching manufacturing and industrial technology at the community college level;
 - Program development, management and assessment skills;
 - Effective teaching techniques to address the needs of a diverse student body with an array of learning styles while using media-rich classrooms;
 - Experience mentoring and/or teaching in a machine shop;
 - Ability to teach courses in manufacturing-related areas (e.g. CAD, manufacturing processes, a wide array of machining courses blueprint reading, CNC, mathematics);
 - Ability to utilize a manufacturing laboratory;
 - Supervision experience in education or manufacturing industry;
 - Excellent teaching, technical, communication, and interpersonal skills; and
 - effective participation and success in creative and collaborative group projects;
 - Computer literacy.
- PREFERRED QUALIFICATIONS:** It is preferred that the successful candidate have knowledge and abilities in assessment and evaluation techniques in academic program effectiveness; strong familiarity with accreditation procedures and strategies; experience in workforce development; team building skills; and at least two years directing a community college manufacturing center.
- RESPONSIBILITIES:** The Program Director is accountable for development and delivery of degree and certificate programs in manufacturing and meeting the instructional goals of the College. Additional responsibilities include: designing, developing and providing for initial and continuing accreditation of courses in manufacturing and industrial technology which meet industry needs consistent with the College's instructional goals and mission; serving as liaison with the manufacturing community; continuing the development of an Advisory Board, and related industry activities; recruiting of students for the manufacturing and industrial technology programs; recruiting and overseeing the selection of faculty members appropriately qualified to instruct manufacturing and industrial technology program courses and for providing appropriate opportunities for their professional development; teaching courses in manufacturing and industrial technology; assuring the quality of instruction in the manufacturing and industrial technology programs and the appropriate learning outcomes for their students; assuring the effective functioning of the assigned Advanced Manufacturing Center's staff and facilities, and the effective and fiscally sound management of the financial resources needed to carry out the mission of the Advanced Manufacturing Center; and measuring and evaluating program results and taking action to correct deficiencies. The Program Director is also required to attend and participate in convocation and commencement ceremonies; serve on assigned committees and task forces; and attend and participate in community, staff, informational and professional meetings. These along with other responsibilities of the director may involve attendance at evening or weekend events.

SALARY: \$66,426.00 approximate annual salary, with full benefits package.

TO APPLY: **Submit a letter of interest, current resume and completed (typed) ConnSCU Board of Regents Employment Application * to:**

INCOMPLETE APPLICATION MATERIALS WILL NOT BE ACCEPTED.

Human Resources Department
Program Director of Advanced Manufacturing Center Search **NO FAXES PLEASE**
Housatonic Community College
900 Lafayette Boulevard
Bridgeport, CT 06604, or

E-mail (**8 PAGES OR LESS**) to: ho-humanresources@hcc.commnet.edu

APPLICATION DEADLINE: Application materials must be **RECEIVED** on or before **February 22, 2015**.

*Available online at http://www.hcc.commnet.edu/HR/apps/State_App_UnclassEEO-2012.docx.

(Employment application must be completed in its entirety; references to resume or CV are not acceptable. Application materials with the incorrect application will not be accepted.)

Housatonic Community College does not discriminate on the basis of race, color, religious creed, age, gender, gender identity or expression, national origin, marital status, ancestry, present or past history of mental disorder, learning disability or physical disability, veteran status, sexual orientation, genetic information or criminal record. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Theresa Eisenbach, Equal Employment Opportunity Officer
900 Lafayette Boulevard
Bridgeport, CT 06604
(203) 332-5013