

STATE OF CONNECTICUT  
DEPARTMENT OF DEVELOPMENTAL SERVICES- WEST REGION  
JOB OPPORTUNITY  
HEAD NURSE

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Public  
**Position:** Head Nurse  
**Location:** Northwest Center - Torrington  
**Job Posting No:** 015856  
**Hours:** 2<sup>nd</sup> Shift ~ 2:00pm – 9:30pm (35 hrs/bi-weekly)  
1<sup>st</sup> Week – RDO Saturday, Sunday, Monday  
2<sup>nd</sup> Week –RDO Monday, Tuesday, Wednesday, Thursday  
**Salary:** \$30.49/hourly  
**Closing Date:** April 30, 2012

**Eligibility Requirement:** State employees currently holding the above title or those who have previously attained permanent status in the class may apply for lateral transfer. Those candidates appearing on Re-employment or SEBAC lists must be given first consideration.

**Knowledge, Skills and Abilities:** Duties consistent with the Head Nurse job classification. Head Nurses are required to provide coordination of all medical services necessary to meet the medical, health and safety needs of individuals living in an Intermediate Care Facility (ICF). The Head Nurse also provides clinical and administrative oversight of LPN's who provide direct nursing care to the very medically involved individuals residing at Northwest Center. The Head Nurse is responsible for coordinating health services with community agencies and physicians, providing education, training LPN staff, disseminating medical guidelines or recommendations distributed through the Department of Public Health and are a liaison nurse for any consumer admitted to a hospital. The Head Nurse also functions as a member of the interdisciplinary team. Responsibilities may also include medication administration. Performs other related duties.

**General Experience:** Two (2) years of experience as a registered professional nurse.

**Special Requirements:** Incumbents in this class must possess and retain a license or temporary permit as a Registered Professional Nurse in Connecticut. May be required to be fluent in a foreign language or proficient in the use of the American Sign Language in certain designated positions. Maybe required to travel.

**Substitutions Allowed:** A Bachelor's degree in nursing may be substituted for one (1) year of the General Experience.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to:

Department of Developmental Services - West Region  
Rowland Government Center  
55 West Main Street  
Waterbury, CT 06702  
Fax: 203-574-8857  
[volette.tappin@ct.gov](mailto:volette.tappin@ct.gov)

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.