

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES

JOB POSTING

Connecticut Mental Health Center  
HEAD NURSE – CM 25926

**PLEASE NOTE: The location, fax number and e-mail information to send responses to postings has changed. Responses to postings must be sent to the facility where the vacancy exists; therefore, it is important to follow the specific application instructions at the bottom of this posting.**

**Location:** 34 Park Street, New Haven, CT 06519

**Program/Unit:** TEAM E

**Shift/Schedule/Hours:** 1st Shift / Monday – Friday; 8:30 AM to 4:00 PM      **Salary:** \$55,696.00

**Posting Date:** March 15, 2012      **Closing Date:** March 21, 2012

**Duties may include but not limited to:** Will work as a member of an ambulatory multi-disciplinary treatment team serving primarily individuals with psychotic disorders. Will provide individual, group and family treatment, as well as outreach and crisis management to address the needs of team clients at risk for hospitalization. Will independently develop comprehensive psycho-social assessments through interviews with assigned clients and families. Assessments will include consideration of developmental, social and cultural factors, substance use, and psychological, environmental and medical issues. Will be responsible for the development of recovery-oriented treatment plans that include measurable treatment goals and objectives. Will monitor and evaluate the effectiveness of treatment plans. Will manage a clozaril clinic, order laboratory tests, and educate clients and families about mental illness, medication, and medical health issues. Will monitor clients' physical as well as mental health and coordinate care with the appropriate primary care providers. Will collaborate with the Team psychiatrist in an ongoing manner around client medications and ensure that clients receive the required psychiatric reviews. Will administer injectable psychiatric medication as prescribed for Team clients, and complete all required documentation in client medical records. May supervise staff of a lower grade, and may assist in training students. May participate in facility or community-based committees. Will perform related duties as required.

**General Experience and Training:** Two (2) years of experience as a Registered Professional Nurse

**Special Experience and Training:** One (1) year of the General Experience must have been working with the type of patients and/or clients serviced by the agency. Must possess and retain a valid motor vehicle operator's license. Incumbents in this class must possess and retain a license or temporary permit as a Registered Professional Nurse in Connecticut.

**Eligibility Requirement:** State employees currently holding the above title or those who have previously attained permanent status or candidates who possess the general and special experience and training may apply.

**Note:** Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

**Application Instructions:**

Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12)

**To be considered for this position:**

1. **DMHAS employees who are lateral transfer candidates** (example: Mental Health Assistant 1 applying to a Mental Health Assistant 1 posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

**PLEASE SEND APPLICATIONS TO:**

**DMHAS – Connecticut Mental Health Center**

Robert Paolitto, Human Resource Specialist, (203) 974-7634

34 Park Street, New Haven, CT 06519

**Fax : (203) 974-7637**

**Email : Robert.Paolitto@po.state.ct.us**

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at [www.ct.gov/dmhas/employmentopportunities](http://www.ct.gov/dmhas/employmentopportunities)

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. **(P-1)**