# DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES

## HEAD NURSE POSITION

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

### Open To:
- LATERAL TRANSFER LIST HAS BEEN CLEARED
- ALL OTHER QUALIFIED APPLICANTS MAY APPLY

### Location:
- Connecticut Valley Hospital ~ Addiction Services Division ~ Middletown, CT

<table>
<thead>
<tr>
<th>POSITION #</th>
<th>CLASSIFICATION</th>
<th>DIVISION/UNIT</th>
<th>SHIFT</th>
<th>WORK SCHEDULE/HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>27348</td>
<td>Head Nurse</td>
<td>Merritt 2 D/E ~ Male Rehab Unit</td>
<td>3rd</td>
<td>11:15 p.m. ~ 7:15 a.m. ~ 35 hours weekly</td>
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<td>72-72-72 / Every other weekend</td>
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### Salary Range:
- $60,862 ~ $82,411 Annually

### Closing Date:
- September 20, 2017

### Eligibility Requirement:
- State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

### Duties may include but not limited to:
- Coordinates delivery of care of professional and paraprofessional and provides and implements direct nursing care services to patients on the Unit; makes sound decisions after obtaining and analyzing pertinent information based on objective data; participates in continuous quality improvement; provides orientation to new employees; uses therapeutic skills to effectively implement client care according to the Nursing Care Plan; completes all assignments on schedule; works collaboratively with co-workers in order to maximize the effectiveness of work performed on the unit; applies new knowledge from in-service training or other learning sources; initiates effective problem solving related to the delivery of client care on the unit; provides clients and co-workers with rational explanation for decisions and actions; recognizes and responds to priorities in client care responsibilities of assigned unit; leads groups of clients in rehabilitative, educational and recreational activities; utilizes effective therapeutic interventions to facilitate achievement of the highest level of functioning in clients; activities of daily living; consistently provides concise, accurate reports; demonstrates understanding of new technologies, such as computers and Unit Dose Medication System, etc.; demonstrates collaboration with nursing and interdisciplinary staff.

### General Experience:
- Two (2) years of experience as a Registered Professional Nurse.

### Special Experience:
- One (1) year of the General Experience must have been working with the type of patients and/or clients serviced by the agency.

### Substitution Allowed:
- A Bachelor’s degree in Nursing may be substituted for one (1) year of the General Experience.

### Special Requirement:
- Incumbents in this class must possess and retain a license or temporary permit as a Registered Professional Nurse in Connecticut. Incumbents in this class maybe required to travel.

### Working Conditions:
- Incumbents in this class may be required to lift and restrain patients/clients; may have exposure to communicable/infectious diseases and risk of injury from assaultive/abusive patients/clients; may be exposed to disagreeable conditions.

### Note:
- The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

### To be considered for this position:
1. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
2. **All other State Employees** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

### Application Instructions:
- Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to:
  - **EMAIL:** CVH-RECRUIT@CT.GOV ~ **FAX:** (860) 262-5055
  - Connecticut Valley Hospital
  - Office of Human Resources ~ ATTN: Recruitment
  - P.O. Box 351 ~ Middletown, CT 06457

**AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**
- The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

If you are requesting special accommodations under the provisions of the Americans with Disabilities Act (ADA) please contact Doreen Clemson at (860) 262-7116 or Doreen.Clemson@ct.gov P-1