

DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES

**JOB OPPORTUNITY
INFECTION CONTROL PRACTITIONER
CV105093**

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: State Employees on current exam list or lateral transfer
Location: CONNECTICUT VALLEY HOSPITAL
Program/Unit: ADMINISTRATIVE & SUPPORT SERVICES DIVISION – Ambulatory Care Services
Shift/Schedule/Hours: Monday – Friday - 8:00 a.m. to 4:00 p.m.
Salary: \$62,586 **Posting Date:** May 24, 2013 **Closing Date:** May 30, 2012

Eligibility Requirement: This is a competitive classification. State employees currently holding the above title or those who have previously attained permanent status or candidates who have applied for and passed the Infection Control Practitioner examination, and therefore; on the current certification list promulgated by the Department of Administrative Services for this classification may apply.

Duties may include but not limited to: Conducts surveillance of infections in patients/clients and employees; prepares monthly reports, statistical summaries and analyses of infections for the Infection Control Committee; writes policies and procedures for infection prevention and control; develops and conducts in-service education programs for all facility personnel to improve knowledge and practices of infection control and epidemiology of infectious diseases; maintains records of all patients/clients with infections; consults with Epidemiologists in Department of Public Health when clusters of infection occur and/or unusual pathogens are isolated; reports and provides information required by Department of Public Health or other official bodies; consults in infection control aspects of employee health program including immunization and other similar activities; develops and updates isolation techniques according to current standards of practice which provide optimum care for patients/clients with infections; monitors patient/client care activities to identify methods, techniques, equipment, supplies, new products and/or specific policies or procedures which may constitute a risk of originating or transmitting infections; reviews sterilization and disinfection methods practiced in all areas of facility and makes recommendations for changes; may attend educational conferences related to specialty; performs related duties as required.

Knowledge of medical terminology; knowledge of business communications including proper English usage; general clerical skills; basic interpersonal skills; ability to type complicated and detailed medical correspondence, reports, etc.; ability to operate office equipment which includes personal computers or other electronic equipment.

General Experience: Seven (7) years professional experience in direct patient/client care services, medical laboratory work or pharmacy.

Substitutions Allowed: 1: College training in biological sciences, nursing or a closely related field may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one-half (1/2) year of experience to a maximum of four (4) years for a Bachelor's degree. 2: A Master's degree in biological sciences, nursing, public health or a closely related field may be substituted for one (1) additional year of the General Experience.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions:

Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12)

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Medical Typist applying to a Medical Typist posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Employment (CT-HR-12) with the position number listed at the bottom of the first page of the application. Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

PLEASE SEND APPLICATIONS TO:
Joann K. Castaldo, Human Resource Associate, (860) 262-5868
Connecticut Valley Hospital
P. O. Box 351
Middletown, CT 06457
Fax : (860) 262-5055
Email: Joann.Castaldo@ct.gov

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. P-1