

DEPARTMENT OF LABOR  
EMPLOYMENT OPPORTUNITY  
INFORMATION TECHNOLOGY ANALYST 2 (EU 28)  
DEVELOPER - CLIENT SERVER/WEB TECHNOLOGIES

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Candidates on a current examination list  
**Location:** Central Office, 200 Folly Brook Blvd., Wethersfield, CT 06109  
**Job Posting No:** 449  
**Hours:** 8:30 a.m. to 4:00 p.m. (35 hours per week)  
**Salary:** \$68,584 approximate annual salary and full benefits package  
**Closing Date:** June 25, 2012

**Eligibility Requirement:** **To be eligible for appointment, you must have applied for and passed the Information Technology Analyst 2 exam and be on the current certification list promulgated by the Department of Administrative Services. The exam results will be promulgated by DAS shortly after the July 9<sup>th</sup> grading date. Employees currently holding this title or those who have previously attained permanent status may apply for lateral transfer. Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

**Examples of Duties:** Support and maintenance of multiple Tax division and Unemployment Insurance (UI) applications including multiple client-server Electronic Document Management System (EDMS) applications which are critical to the daily operations of the Agency; Provide support for tax unit audit system (FACT); Support for a magnetic media processing system (Mag Media) developed in the .Net environment for the Tax Automation and Wage Processing Unit; Creating secure and agile web applications; Adherence to established Agency and departmental policies and practices; Designing, developing, testing and deploying robust web applications, while adhering to State's systems development lifecycle; Coordination and management of application related projects; Provides progress or status reports in accordance with directives from Senior Management. Additional duties include: Analyzes business needs and designs, develops and implements information systems solutions; provides continuity by consulting with business customer from definition of business issue through implementation of solution; develops functional requirements with customer groups; plans, recommends and creates action plans for system development and/or integration; coordinates and schedules assigned projects; coordinates resources; ensures timely completion of all phases of development project; assists in re-engineering of business systems; assists in budget development; participates in RFP process; defines work and/or data flow; designs screens, forms and reports; defines data elements; prepares time and cost estimates and initiates purchase requests for multiple projects; writes system specifications; designs and develops tables and relationships; arranges necessary hardware and software availability; responsible for application design, development and implementation of new system interfaces for applications on multiple platforms from Mainframe to client server and internet based environments; provides for preparation and maintenance of documentation and manuals necessary at customer and operational levels; coordinates and/or provides customer and/or system support as needed; coordinates training of staff and customers in use of computer systems and software packages; prepares progress reports; plans, coordinates and conducts project briefings with management and customers; exercises limited administrative responsibility over other developers and/or programmers, i.e. budget, assignments, training, supervision, review and evaluation in role of project leader; prepares program specifications and test data for own work and other staff; performs unit and/or system tests; debugs and/or corrects errors; maintains and enhances existing programs; assists in installation and support of PC hardware and software; may facilitate meetings; performs related duties as required.

**Preferred Skills and Ability:** The ideal candidate will be able to excel in a rapidly changing environment while developing, testing and recommending new technologies; excellent .Net development skills, excellent oral and written communication skills; FileNet, FileNet Capture and Right Fax (ingoing and outgoing faxing). Strong experience in analyzing content areas, developing and problem solving electric content, applying interface design principles into comprehensive solutions; considerable knowledge of at least three or more of the following: .Net Disciplines, DB2, SQL Server database administration and data modeling, Web development using .Net assemblies, XML, SOA Framework. Additionally candidates should possess considerable knowledge in object oriented programming, relational database architecture, MS Project, MS Visio, Change Management, application design processes, system development methodologies (SDMs), Microsoft architecture and programming.

**Application Instructions:**

Eligible candidates should submit a resume, Application for Examination or Employment (CT-HR-12) and the Pre-Authorization and Release Form (immediately follows this job announcement), which includes a statement regarding the Guide to the Code of Ethics. Current state employees are required to submit their last two service ratings. The CT-HR-12 can be downloaded from the DAS website at <http://www.das.state.ct.us/cr1.aspx?page=13>. Reference Job Posting No. 449 on the application. Applications will not be considered without all of the required documents. Submit via mail or fax to:

Department of Labor  
Human Resources Office  
200 Folly Brook Boulevard  
Wethersfield, CT 06109  
FAX (860) 263-6699

If you are faxing your application, please do not mail an original copy. **Due to the large number of expected applicants we cannot confirm receipt of application materials.** Please do not call concerning your application.

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

CONNECTICUT DEPARTMENT OF LABOR

Pre-Employment Screening – Authorization and Release

Completion of this form is voluntary; however, if consent to obtain this information is not given, it may have an adverse effect on your employment opportunities with the Connecticut State Department of Labor.

Applicant’s Name (Last, First, Middle): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Home Phone Number: (    ) \_\_\_\_\_

I, the undersigned, recognize and understand that this constitutes my consent and authorization to disclose or furnish any relevant and necessary information or records to the Department of Labor concerning my character, employment, or military service as may be necessary for a determination of my suitability for employment with the Connecticut State Department of Labor.

This authorization is executed with the full knowledge and understanding that the Labor Department will take measures to protect the aforementioned information against unauthorized disclosure to any parties not having a legitimate need for it in the discharge of the official business of the Department.

I hereby RELEASE any respondent from any and all liability for damages resulting from a decision by the Department not to employ me on account of compliance, or any attempts at compliance with this authorization, except for any damages resulting from knowingly providing false or misleading information or records about me.

A copy of this authorization shall be as effective and valid as the original. This authorization shall be valid for twelve (12) months from the date of my signature.

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Signature of Applicant

As a candidate being considered for employment at the Department of Labor, I have received a copy of the Guide to the Code of Ethics for Public Officials and State Employees.

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Signature

A copy of the Guide to the Code of Ethics for Public Officials and State Employees may be obtained at the following link: [http://www.ct.gov/ethics/lib/ethics/guides/public\\_officials\\_guide\\_10.pdf](http://www.ct.gov/ethics/lib/ethics/guides/public_officials_guide_10.pdf)