

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES  
JOB OPPORTUNITY  
INFORMATION TECHNOLOGY ANALYST 1

Open to: CANDIDATES ON CURRENT EXAM LISTS  
Location: CONNECTICUT VALLEY HOSPITAL  
Program/Unit: ADMINISTRATIVE & SUPPORT SERVICES DIVISION ~ INFORMATION TECHNOLOGY  
Job Posting #: CV101577  
Shift/Schedule/Hours: 1<sup>st</sup> Shift/ Monday – Friday 8:30 a.m. to 4:00 p.m.  
Salary: \$53,926 annually  
Closing Date: August 2, 2012

**Eligibility:** This is a competitive position. Candidates must have applied for and passed the Information Technology Analyst 1 exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

**Duties may include but not limited to:** This position will be assigned functionally to the application development team whose current projects involve managing information systems that are largely (though not exclusively) based in MS Access with plans to migrate these databases to SQL. This position will prepare computer programs for solution of business problems from narrative statements, program specifications and other data as source materials; customizes software applications to meet user requirements; assists systems and application developers in analysis, design and development of information systems; prepares test data; performs system tests; corrects errors; diagnoses problems; acts as liaison between other technical staff, users and vendors regarding basic application design and modification including database management systems; maintains and enhances existing programs; installs system upgrades and patches in support of application software; documents system changes and problem resolutions; participates in project planning sessions with team members to analyze requirements; uses programmer productivity tools; performs related duties as required.

**Note:** Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

**To be considered for this position as a successful exam list candidate:** All applicants must complete a State Employment Application for Employment (CT-HR-12) with the position number listed at the bottom of the first page of the application. Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application. **We request that your application for this position be sent as directed below during the posting period.**

**PLEASE SEND APPLICATIONS TO:**

Doreen Clemson, Human Resource Associate  
Connecticut Valley Hospital, Human Resources  
P. O. Box 351, Middletown, CT 06457  
Fax: (860) 262-5055  
Doreen.Clemson@ct.gov

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at [www.ct.gov/dmhas/employmentopportunities](http://www.ct.gov/dmhas/employmentopportunities)

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. P-4