

DEPARTMENT OF LABOR
EMPLOYMENT OPPORTUNITY
INFORMATION TECHNOLOGY MANAGER 2 (MP 67/MP 68)

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: Central Office, 200 Folly Brook Blvd., Wethersfield, CT 06109
Job Posting No: 473
Hours: 8:00 a.m. to 4:30 p.m. (40 hours per week)
Salary: \$88,505 approximate annual salary plus full benefits package
Closing Date: August 23, 2012

The Department of Labor is recruiting for an IT Manager 2 who will offer long-term value to the agency by assisting with business planning, project management, RFP/ITB development and procurement activities. The incumbent will be responsible for employing practices and developing tactical plans and will also provide leadership in the development of technology studies related to projects and recommend integration strategies. This position requires extensive interaction with project teams, developers, analysts and third party vendor & technical resources to ensure accurate delivery and availability of information, services and deliverables. The two primary areas of responsibility will be: (1) Application and Database Support and (2) Academic Technology Development.

Examples of Duties & Responsibilities: Managing information services in mainframe application development, database management, implementing client server strategies and participating in the agency's modernization business initiative; planning, organizing and coordinating all instructional technology, curriculum support and training of staff; Provides direction and oversees functional area supervisors; develops, implements, and evaluates unit goals and objectives consistent with the agency's mission and policies; Leads the system development and testing methodologies and makes decisions regarding changes to systems/applications; Provides input for the development and revisions of internal operating procedures; Assists IT Director with budget development and management of resources; Participates in IT planning, policy development and priorities. Represents program needs, leads/coordinates the collection and verification of business needs and organizes the requirements of new systems; Provides arbitration in technical issues regarding integration; Manages IT professionals by encouraging growth and skill, competency development and managing performance and training plans. Provides strategic input and supports IT Director with process redesign and performance standards initiatives; participates with the Bureau of Enterprise Systems Technology in developing IT enterprise standards and assists the Department of Labor with business and technology plans; Recommends technology solutions that deliver value and are cost effective. Responsible for communicating priorities and technology challenges; Responsible for monitoring, tracking and documenting progress; Prepares monthly status reports for management. Performs related duties as required.

Minimum Qualifications: Knowledge, Skills and Abilities

Plan and deploy for business results, which includes the ability to develop and implement business plans, IT plans, budget plans, and human resource plans in order to maximize budget allocations, technology, personnel and other resources to achieve agency and program goals. *Lead change*, which includes innovation, the ability to be a creative problem solver and strategic thinker, and the ability to recognize and develop opportunities to grow and develop IT services in response to customers and a changing work environment. *Focus on results and quality*, including exercising and promoting accountability, and the ability to analyze surveys, financial and other data, and use strategic planning and performance measurement techniques to continuously improve performance and maintain competitiveness. *Understand customers and markets*, which includes the ability to establish customer satisfaction and loyalty

Minimum Qualifications: Experience & Training

General Experience: 10 years of experience in computer or network operations, production control, systems development, IT analysis and planning.

Special Experience: 2 years of the general experience must be in a supervisory capacity or 1 year in a managerial capacity.

Preferred Qualifications:

Project Management Professional (PMP) Certification desired. Experience in Business Intelligence and Application Integration Strategies is a plus. Strong knowledge of Integration Design Patterns & Usage Scenarios, Operating Services (operating systems, security, high-availability services, etc.); Strong in concepts of Service Oriented Architecture; General background working with UML and Process Model Driven Architecture.

Application Instructions:

Eligible candidates should submit a cover letter, resume, Application for Examination or Employment (CT-HR-12) and the Pre-Authorization and Release Form (immediately follows this job announcement), which includes a statement regarding the Guide to the Code of Ethics. Current state employees are required to submit their last two service ratings. The CT-HR-12 can be downloaded from the DAS website at <http://www.das.state.ct.us/cr1.aspx?page=13>. Reference Job Posting No. 473 on the application. Applications will not be considered without all of the required documents. Submit via mail or fax to:

Department of Labor
Human Resources Office
200 Folly Brook Boulevard
Wethersfield, CT 06109
FAX (860) 263-6699

If you are faxing your application, please do not mail an original copy. **Due to the large number of expected applicants we cannot confirm receipt of application materials.** Please do not call concerning your application.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

CONNECTICUT DEPARTMENT OF LABOR

Pre-Employment Screening – Authorization and Release

Completion of this form is voluntary; however, if consent to obtain this information is not given, it may have an adverse effect on your employment opportunities with the Connecticut State Department of Labor.

Applicant’s Name (Last, First, Middle): _____

Mailing Address: _____

Home Phone Number: () _____

I, the undersigned, recognize and understand that this constitutes my consent and authorization to disclose or furnish any relevant and necessary information or records to the Department of Labor concerning my character, employment, or military service as may be necessary for a determination of my suitability for employment with the Connecticut State Department of Labor.

This authorization is executed with the full knowledge and understanding that the Labor Department will take measures to protect the aforementioned information against unauthorized disclosure to any parties not having a legitimate need for it in the discharge of the official business of the Department.

I hereby RELEASE any respondent from any and all liability for damages resulting from a decision by the Department not to employ me on account of compliance, or any attempts at compliance with this authorization, except for any damages resulting from knowingly providing false or misleading information or records about me.

A copy of this authorization shall be as effective and valid as the original. This authorization shall be valid for twelve (12) months from the date of my signature.

Date Signed

Signature of Applicant

As a candidate being considered for employment at the Department of Labor, I have received a copy of the Guide to the Code of Ethics for Public Officials and State Employees.

Date Signed

Signature

A copy of the Guide to the Code of Ethics for Public Officials and State Employees may be obtained at the following link: http://www.ct.gov/ethics/lib/ethics/guides/public_officials_guide_10.pdf