

DEPARTMENT OF PUBLIC HEALTH
POSTING OF VACANCY

INFORMATION TECHNOLOGY SUPERVISOR
OPERATIONS- Information Technology

POSTING DATE: April 20, 2012

CLOSING DATE: May 4, 2012

PLEASE FOLLOW THE SPECIFIC APPLICATION INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

OPEN TO: The Public

POSITION CONTROL NUMBER: 075227YW

NOTE: THIS NUMBER MUST BE INCLUDED ON YOUR APPLICATION

LOCATION: 410 Capitol Avenue, Hartford, CT

SHIFT/HOURS: 1st Shift/35 hours/week

SALARY GROUP/RANGE: EU 32/\$77,916 (new state employees) - \$99,697

NOTE: CANDIDATES MUST HAVE APPLIED FOR AND PASSED THE INFORMATION TECHNOLOGY SUPERVISOR EXAM AND BE ON THE CURRENT CERTIFICATION LIST PROMULGATED BY THE DEPARTMENT OF ADMINISTRATIVE SERVICES. STATE EMPLOYEES CURRENTLY HOLDING THE ABOVE TITLE OR THOSE WHO HAVE PREVIOUSLY ATTAINED STATUS IN THE CLASS MAY APPLY FOR LATERAL TRANSFER. Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.

Preferred Skills:

- Experience with project management, prioritizing, managing, and tracking multiple projects, tasks, and priorities simultaneously;
- Experience communicating and presenting ideas to a variety of audiences;
- Experience facilitating and coaching others in problem-solving techniques ;
- Experience leading a wide range of teams, including employees, vendors and consultants;
- Experience with Public Health informatics systems for: vital statistics, licensing and investigation, research, surveillance, epidemiology, surveys, laboratories technology, maternal and child health or environmental health.

EXPERIENCE AND TRAINING:

GENERAL EXPERIENCE:

Nine (9) years of experience in information technology (IT) operations, programming, systems/software development or IT related support area.

SPECIAL REQUIREMENT:

One (1) year of the General Experience must have been performing advanced technical level duties or as a working supervisor in one of the following areas:

- 1.) Designing, configuring and implementing complex networks.
- 2.) Configuring, installing and upgrading host based applications packages and host and/or operating system software.
- 3.) System software/application development.

NOTE: For state employees this is interpreted at the level of Information Technology Analyst 3.

Substitutions Allowed:

- 1.) College training in management information systems, computer science or information technology related area may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling six (6) months of experience to a maximum of four (4) years for a Bachelor's degree.
- 2.) A Master's degree in management information systems, computer science or electrical engineering may be substituted for one (1) additional year of the General Experience.

PLEASE NOTE: This position will be filled in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions: ANYONE WISHING TO APPLY FOR THIS POSITION MUST COMPLETE AND FORWARD THE APPROPRIATE "State of Connecticut Application Form for Examination and Employment" (Form CT-HR-12) (ORIGINAL AND ONE COPY OF ENTIRE APPLICATION PACKAGE), NO LATER THAN THE CLOSING DATE AT THE TOP OF THIS FORM, TO:

Department of Public Health
410 Capitol Avenue, MS #13PER
PO Box 340308
Hartford, CT 06134-0308
FAX: 860-509-7860 (if faxing, only one application is necessary)
EMAIL: dph.recruitment@ct.gov

* The closing date is for this posting. This may differ from the examination closing date for a competitive examination. Questions regarding this process should be directed to the Human Resources Office (Recruitment Hotline, 509-7223).

THE DEPARTMENT OF PUBLIC HEALTH AIMS TO PROVIDE EQUAL OPPORTUNITY IN ALL ASPECTS OF EMPLOYMENT AND ADVANCEMENT, FOSTERING AN ENVIRONMENT COMMITTED TO SUPPORTING INDIVIDUALS IN ALL PROTECTED CLASSES.