

UNIVERSITY OF CONNECTICUT HEALTH CENTER
Internal Auditor - Medical
Office of Audit, Compliance & Ethics

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: The Public
Location: Farmington
Job Posting No: 2012-413
Hours: Monday – Friday, 8:00 am – 5:00 pm
Salary: To be Determined
Closing Date: December 2, 2011

Under the direction of the Director of Audit Services, conducts independent audits of both the hospital and clinical operations patient medical/dental billing to ensure processes, documentation and billing practices are in compliance with applicable Federal, State, and UCHC rules and regulations. Makes formal recommendations based on audit findings designed to improve process in billing and documentation practices; and provides follow-up and monitoring of the implementation of recommended corrective actions in audits. Provides clinical expertise to other members of the department and institution.

General Knowledge: Knowledge of medical diagnosis, treatment protocol, as well as Federal, State and UCHC rules and regulations sufficient to compare details of diagnosis, prescriptions, treatment and evaluation to documentation to verify compliance with third party reimbursement policies; knowledge of auditing principles and practices; knowledge of computer applications used in medical and patient billing systems (IDX experience preferred); management skills; ability to analyze and evaluate controls, security and procedures within computer and manual environment; excellent oral and written communication skill; ability to prioritize work and some supervisory skills.

Preferred Skills and Ability: Bachelors Degree
Proficient in Excel, Word, and other Microsoft applications including SharePoint.

General Experience: Four (4) years experience as a registered nurse.
Four (4) years experience auditing medical and patient records
Any combination of the above experience will be taken into consideration.

Special Experience: State of Connecticut Registered Nurse license.

Note : To learn more about the examples of duties for this position go to <https://jobs.uchc.edu> and reference search code 2012-413

Application Instructions: Interested and qualified candidates who meet the above requirements please apply to: <https://jobs.uchc.edu> and reference search code 2012-413. Cover letter, resume and references may be uploaded at the time you apply on-line.

University of Connecticut Health Center
16 Munson Road
Farmington, CT 06032

The University of Connecticut Health Center is an affirmative action employer in addition to an EEO and M/F/V/PWD employer.