

**OFFICE OF GOVERNMENTAL ACCOUNTABILITY
OFFICE OF STATE ETHICS
JOB OPPORTUNITY**

INFORMATION TECHNOLOGY ANALYST 1 (JOB CLASS 7603) PCN 00105675

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Candidates on the current exam list
Location: 18-20 Trinity St., Hartford, CT
Hours: 35 per week Full Time
Salary: EU-23 \$55,544.00 – \$71,114.00 (as of 8/26/13)
Closing Date: 8/19/2013

Eligibility Requirement Information Technology Analyst 1:

Candidates must be on the current certification list promulgated by the Department of Administrative Services (DAS) for the classification of Information Technology Analyst 1. State employees currently holding that title or those who have previously attained permanent status may apply for lateral transfer.

Minimum Qualifications Required Knowledge, Skill and Ability:

Considerable knowledge of data control functions; considerable knowledge of IT equipment and diagnostic tools; knowledge of principles and techniques of computer programming; knowledge of programming languages; knowledge of principles of information systems; knowledge of principles and concepts of network environments; knowledge of computer operating systems; knowledge of fundamental principles and theories of business and planning functions; knowledge of principles and techniques of systems analysis, design and development; knowledge of capabilities of computer equipment and technology; considerable technical problem solving skills; considerable logic and analytical skills; interpersonal skills; oral and written communication skills; considerable ability to install and maintain microcomputer hardware, software and network components; ability to prepare and maintain records, logs, reports, documentation, and manuals; ability to write, test and debug computer programs; ability to use programming development tools; ability to identify, analyze and resolve simple business and technical problems.

General and Special Experience: Refer to DAS Class Specification for class code 7603 IT Analyst 1.

Example of Duties:

The general duties include application development using .NET, Web application, help desk functions, and hardware and software support.

- **Application development** includes participating in development projects through the lifecycles of application, which includes development, testing and deployment. Application development includes maintenance of: C#; ADO; ASP.NET; JavaScript; NET libraries; XML; XSD; XSLT; XPATH. This position works with applications using .NET, as well as SQL Server, SQL Reporting Services, Crystal Reports, and Microsoft Visual Studio.
- **Web application** includes using HTML/CSS for the agency's website.
- **Help desk functions** includes: supporting system users by telephone calls, emails and/or in person; installing and maintaining basic computer hardware and software.
- **Hardware and software support** includes (but is not limited to) Windows servers, agency desktops and other network functions.

Application Instructions:

Qualified candidates must submit a cover letter, describing your suitability for the position, and the required CT-HR-12 State Employees Application, available online at http://das.ct.gov/HR/Forms/CT-HR-12_Application.pdf to:

OFFICE OF GOVERNMENTAL ACCOUNTABILITY--Human Resources Department
18-20 Trinity St. 5th Floor, Hartford, CT 06106

Preferred method of submission: by secure Fax to 860-622-4927 OR attached to e-mail sent to OGA.HR@ct.gov
Refer to PCN 00105675.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.