

DEPARTMENT OF SOCIAL SERVICES
JOB OPPORTUNITY
SUPERVISING NURSE CONSULTANT
DIVISION OF MEDICAL CARE ADMINISTRATION – MEDICAL & CLINICAL REVIEW TEAM

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public and State Employees

Location: 25 Sigourney Street, Hartford, CT

Job Posting No: 100116

Hours: 8:00am – 4:30pm

Salary: \$84,367.00 - \$114,519.00 Annually

Closing Date: December 19, 2011

Eligibility Requirement: This position is accountable for supervising the consultation and implementation of the nursing and medical service component provided by the Medical and Clinical Review Team. The Medical and Clinical Review Team will have clinical oversight of the new Administrative Services Organization (ASO) responsibilities include ensuring that the ASO improves access to care, the quality of the care and the cost effectiveness of the care received by our client population. This position will supervise staff in the development and review of (ASO) policies and protocols along with the monitoring of the ASO's performance. Additionally, this position will supervise staff in the performance of all current medical reviews.

MINIMUM QUALIFICATIONS REQUIRED

KNOWLEDGE, SKILL AND ABILITY: Considerable knowledge of relevant state and federal laws, statutes and regulations; considerable knowledge of principles and practices of nursing care, administration and education; considerable knowledge of standards of care and service delivery in licensed health care facilities or institutions, community based nursing agencies, local health departments, licensed home health agencies and ambulatory care facilities; considerable knowledge of local, state and federal health agencies and programs; considerable knowledge of standards in long term care facilities; considerable knowledge of hospital nursing services; considerable knowledge of skilled nursing facilities and intermediate care facilities organization and operational problems; considerable knowledge of provision of medical and nursing care in a variety of settings; considerable interpersonal skills; considerable oral and written communication skills; supervisory ability.

EXPERIENCE AND TRAINING:

General Experience: Five (5) years of experience as a professional nurse in a position of administration, consultation, education or supervision.

Substitutions Allowed:

1. A Bachelor's Degree in nursing may be substituted for one (1) year of the General Experience.
2. A Master's Degree in health services administration, nursing or public health may be substituted for one (1) additional year of the General Experience.

SPECIAL REQUIREMENTS:

1. Incumbents in this class must possess and retain a current license as a registered professional nurse in Connecticut.
2. Incumbents in this class may be required to travel.

Note: This position may be filled by the mandatory Re-employment, Sebac and Transfer Lists, which we are obligated to use.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit an Application for Employment (CT-HR-12) to:

**MARIA TAYLOR, PRINCIPAL HUMAN RESOURCES SPECIALIST
DEPARTMENT OF SOCIAL SERVICES
25 SIGOURNEY STREET
HARTFORD, CT 06106**

FAX NUMBER: (860) 951-2979

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.