

State of Connecticut  
Department of Social Services  
Job Opportunity

**INFORMATION TECHNOLOGY ANALYST 2  
(CENTRAL OFFICE)**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE  
BOTTOM OF THIS PAGE!**

**Posting Date: January 3, 2012**

**Closing Date: January 26, 2012**

The Department of Social Services is presently accepting applications for one (1) Information Technology Analyst 2 in our Information Technology/MIS Division in our Hartford Central Office.

**Open To:** Current candidates on the exam list  
or employees who have attained  
permanent status in the job classification

**Location:** 25 Sigourney Street, Hartford, CT 06106

**Position:** Information Technology Analyst 2  
Position Number #99785

**Hours:** 35 Hours Per Week

**Salary Range:** (EU-28) \$68,584 - \$86,919 Annually

**Bargaining Unit:** Engineering Scientific and Technical (P-4)

**\*NOTE- Recommended experience for the assignment includes: CITRIX; Active directory, CISCO ENVIRONMENT; Network Security; Windows Server 2008; and Virtual environment**

**This position resides in the Network area of the IT Division of DSS**

**EXAMPLES OF DUTIES:** Acts as liaison to vendors, system developers, programmers and user community; evaluates and recommends products; participates in Request for Proposal (RFP) process; assists in estimating cost for annual budget; identifies and implements opportunities for cost savings; conducts system performance analysis, tuning and storage management; assists staff and customers in use of computer systems and software packages; trains operators, IT staff and end users on new procedures; participates in recovery activities; participates in the evaluation of new, related technologies; analyzes requirements and designs systems; participates in or coordinates project planning sessions with customers, analysts and team members to analyze requirements and provide design recommendations for moderately complex systems; provides technical consultation on moderately complex issues regarding the usage of the infrastructure, integration of applications systems into the infrastructure, etc.; participates in system integration testing of operating system, system utilities, hardware upgrades as well as new software and hardware technologies; recommends enhancements to network; works with project team to define and design scope for each project; conducts product evaluations; plans, coordinates and schedules assigned projects; coordinates resources for project; ensures timely completion of all phases of project; evaluates and recommends vendors; performs related duties as required.

**Network Support:** Recommends and creates action plans for system development and/or integration; performs functions associated with vulnerability and security risk assessments; plans, coordinates, implements network security measures; performs functions in support of investigative and forensics activity; maintains host and/or front end processor communications software; provides second or third level support for network connectivity, or related network issues for the user community; diagnoses and resolves moderate network problems utilizing traces, hardware diagnostic tools, software aids, network management systems and utilities; coordinates the installation and maintenance of network components; analyzes network activity and recommends measures; analyzes capacity planning and facilities bandwidth requirements and system interdependencies; manages, maintains and contributes to network system documentation; develops back-up procedures for LAN servers; analyzes the recovery and reliability capability of systems and archiving and network services and makes recommendations for improvement; recommends hardware and software purchases in support of remote access; configures and certifies wiring; participates in projects which calls for troubleshooting, installing, implementing, administering, and maintaining network systems; assigns and implements security measures; file access controls, encryption keys and other security attributes; provides and maintains documentation and manuals necessary at operational level; develops and implements network security procedures; installs, configures and programs hubs, routers, bridges, gateways, servers, multiplexors, modems and other communications equipment; installs, monitors, maintains and upgrades network access to servers and mainframe services; maintains host and/or front end processor communications software; monitor network traffic for malicious activity; performs related duties as required. Performs tuning and capacity planning to enhance performance; create and monitor network e-mail, account information and passwords.

**APPLICATION PROCEDURE:** Candidates who meet the above requirements should forward a State of Connecticut Application for Examination of Employment (CT-HR-12). The CT-HR-12 Application Form may be downloaded from the State of Connecticut's Department of Administrative Services Human Resources Services Website at: [www.das.state.ct.us/exam/default.asp#APPLICATION FORMS](http://www.das.state.ct.us/exam/default.asp#APPLICATION FORMS). Please mail your completed State of Connecticut Application for Examination or Employment (CT-HR-12) to:

**Kelly Geary, Principal Human Resources Specialist**  
**Department of Social Services**  
**25 Sigourney Street – 12<sup>th</sup> Floor**  
**Hartford, CT 06106**

**APPLICATIONS MUST BE RECEIVED ON OR BEFORE THURSDAY, JANUARY 26, 2012, CLOSE OF BUSINESS**

**An Equal Opportunity / Affirmative Action Employer**