

State of Connecticut  
The Department of Social Services  
Job Opportunity

**Nurse Consultant**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Posting Date: May 13, 2013**

**Closing Date: May 20, 2013**

The Department of Social Services is presently accepting applications for one (1) full-time Nurse Consultant position within the Division of Health Services, Alternate Care Unit located in our Hartford Central Office.

**Open To:** The Public and State Employees

**Location:** 25 Sigourney Street, Hartford, CT 06106

**Job Position No:** Nurse Consultant  
Position Number 33102

**Hours:** 40 Hours Per Week

**Bargaining Unit:** New England Health Care (P-1)

**Salary Range:** \$77,241.00 - \$103, 636.00 Annually (FP-28)

**EXAMPLES OF DUTIES:** The Alternate Care Unit, a unit of The Division of Health Services is seeking a Nurse Consultant to oversee the quality management of 1915c Medicaid Waiver Programs .The Alternate Care Unit is the unit within DSS that manages the Medicaid Waiver programs and the state funded CT Home Care Program for Elders. This position will be responsible for meeting all of the requirements for monitoring the health and safety of waiver participants and developing reports for the Centers for Medicare and Medicaid Services. This position will also be the lead for reviewing Access Agencies who are the contractors providing care management to the waiver participants. This position is the liaison with the Department's Adult Protective Services program and provides clinical consultation to Alternate Care staff and Access Agencies. This position is also the team lead for reviews of nursing facilities to evaluate the population to determine if the facility meets the definition of an Institution for Mental Disease. Experience in long term care, functional eligibility assessments, quality assurance, contractor evaluation and nursing home reviews is highly desired.

**MINIMUM QUALIFICATIONS REQUIRED**

**KNOWLEDGE, SKILL AND ABILITY:** Considerable knowledge of standards of care and service delivery in community based nursing agencies, licensed home health agencies, health care facilities and institutions.

**EXPERIENCE AND TRAINING:**

**General Experience:** Four (4) years of experience as a professional nurse in a position involving supervision, consultation, education or administration.

**Special Experience:** Two (2) years of the General Experience must have been in a public health nursing program, home health care agency, community health care setting or in a hospital.

**Substitutions Allowed:**

1. A Bachelor's Degree in nursing may be substituted for one (1) year of the General Experience
2. A Master's Degree in health services administration, nursing or public health may be substituted for one (1) additional year of the General Experience.

**SPECIAL REQUIREMENTS:**

1. Incumbents in this class must possess and retain a current license as a registered professional nurse in Connecticut.
2. Incumbents in this class may be required to travel.

Note: This position will be filled by the mandatory Re-employment, SEBAC and Transfer Lists, which we are obligated to use.

**APPLICATION PROCEDURE:** Candidates who meet the above requirements should complete a State of Connecticut Application for Examination or Employment (CT-HR-12). The CT-HR-12 Application Form may be downloaded from the State of Connecticut's Department of Administrative Services Human Resources Services Website at: [www.das.state.ct.us/exam/default.asp#APPLICATIONFORMS](http://www.das.state.ct.us/exam/default.asp#APPLICATIONFORMS). When faxing materials, keep a copy of your completed application and the fax transmittal receipt for your records, and do not mail a copy of your application form if you have faxed the materials. Due to the large number of applications received, we cannot confirm receipt of applications. Please forward your completed original State of Connecticut Application for Examination or Employment (CT-HR-12) to:

**Maria L. Taylor, Principal Human Resources Specialist  
Department of Social Services  
25 Sigourney Street – 12<sup>th</sup> Floor  
Hartford, Connecticut 06106-0533**

**Fax: (860) 951-2979**

**APPLICATIONS MUST BE RECEIVED ON OR BEFORE MONDAY MAY 20, 2013, CLOSE OF BUSINESS**

**AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER**