State of Connecticut
JOB POSTING

DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT
JOB OPPORTUNITY
DIRECTOR OF CULTURE
POSITION 00011409

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Location: One Constitution Plaza, Hartford

Job Posting No: **011409**

Hours: 40 hours per week

Salary: MP 65 $81,829 – $104,954

Closing Date: **April 23, 2012**

NOTE: This position will be assigned to the Culture and Tourism Division and report directly to the Deputy Commissioner.

General Experience: Nine (9) years' professional experience in the study, research and preservation of historic sites, structures, artifacts, and administration of programs related to these fields or in the administration and/or management of cultural programs.

Special Requirement: Incumbents in this class may be required to travel.

Minimum Qualifications Required
Knowledge, Skill and Ability: Considerable knowledge of and ability to apply management principles and techniques; considerable knowledge of relevant state and federal laws, statutes and regulations; considerable knowledge of research source materials; considerable knowledge of American History with particular emphasis on history and architectural history of Connecticut; considerable knowledge of artistic and cultural needs of professional arts resources, communities and individuals; considerable knowledge of methods used to develop and promote public interest and participation in cultural programs; knowledge of restoration techniques and practices; knowledge of principles of museum administration and curatorial practices; considerable oral and written communication skills; interpersonal skills; supervisory ability.

Examples of Duties: Directs staff and operations of cultural programs of the agency including history and arts; coordinates, plans, manages and analyzes cultural programs, activities and publicity; formulates program goals and objectives; develops or assists in development of related policy; interprets and administers pertinent laws; evaluates staff; designs and implements programs for the State Historic Preservation Office in the fields of preservation, restoration, education, tax credits and technical assistance; oversees operation of four museums; serves as the State Historic Preservation Officer; assures all federal and state requirements for the State Historic Preservation Office and state agencies are met; designs and implements programs for the Office of the Arts; oversees the operation of the Historic Preservation Council and the Arts Council; maintains contact with individuals both within and outside of agency who might impact program activities; represents agency at meetings of professional and community organizations and participates in meetings of the Culture and Tourism Advisory Committee; acts on behalf of the Deputy Commissioner in his or her absence; may represent agency on state and national organizations; performs related duties as required.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and a Form CT-HR-12 (application for employment) found on the DAS website **no later than close of business April 23, 2012** to:

DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT
Human Resources Office
505 Hudson Street
Hartford, CT 06106

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER
The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.